

# General Information

## 1. Reporting for Admission:

Date	Time
25/07/2016 to 30/07/2016	9:30 am to 4:00 pm

2. **Common Admission Form** (for B. Tech/M. Tech./ MBA/ MCA/ M. Sc. is to be download and duly filled by the student before reporting)
3. **Check List** : ( to verify the list of documents required at the time of reporting)
4. **Student Undertaking Form** (to be filled up by the students along with their Parents/ Guardian at the time of reporting at our Institute)
5. **Central Library Form**
6. **Hostel Form** ( for Hostel applicants only)
7. **Transport Form** (Only for those who are to avail Transport facility of the Institute)

## 8. Orientation Schedule:

Date	Branch	Time	Venue
10/08/2016	ETC, AEI	10:00am to 12:00Noon	S C Bhadra Auditorium
11/08/2016	Mechanical Engg., Chemical Engg.	10:00am to 12:00Noon	S C Bhadra Auditorium
12/08/2016	Computer Science & Civil Engg.	10:00am to 12:00Noon	S C Bhadra Auditorium
13/08/2016	Electrical Engg & IT	10:00am to 12:00Noon	S C Bhadra Auditorium
16/08/2016	All Master Degree Programs (M. Tech, MCA, MBA & M.Sc.)	10:00am to 12:00Noon	S C Bhadra Auditorium

## 9. Class commencement date: **16<sup>th</sup> August, 2016**

### Note:

(a) Students are essentially required to furnish their CLC/SLC and JEE Allotment letter during their Admission.

(b) Anti-Ragging Court Affidavits will be available in the Anti-Ragging Desk at the Admission Venue.



**C.V.RAMAN COLLEGE OF ENGINEERING**  
[Autonomous under U/S 2(f) of UGC Act, 1956]  
BHUBANESWAR, ODISHA

Color Photo  
Size  
(35x40mm)  
Self-attested

**COMMON ADMISSION FORM**

**B.Tech./M.Tech/M. Sc./MBA/MCA.**

Name of the Student (*First-Middle-Last Name*): \_\_\_\_\_

Registration No.: \_\_\_\_\_ College Roll No: \_\_\_\_\_ Stream: B.Tech./M.Tech/M.Sc./MBA/MCA (*Tick One*)

Father's Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Name of the Guardian (*if other than father & Mother*): \_\_\_\_\_

Branch: \_\_\_\_\_ Date of Admission/Reporting: \_\_\_\_\_ Lateral Entry: Yes/No

Rank Ref.: \_\_\_\_\_ Rank \_\_\_\_\_ Admission Category: **S / ZZ** (*Tick One*)

Reservation Category: GE/TFW/SC/ST/GW/SCW/STW/MI (*Tick One*)

(S-State of Odisha, ZZ-Other State, GE- General, TFW: Tuition Fee Waiver, GW: General Women, SCW/STW-Schedule Caste/Tribe Women, MI- Military)

Date of Birth (DD/MM/YYYY): \_\_\_\_\_ Caste: GEN/OBC/SC/ST (*Tick One*)

Nationality \_\_\_\_\_ Religion: \_\_\_\_\_ Blood Group: \_\_\_\_\_

Gender: Male/Female Marital Status: Married/Unmarried Physically Challenged: Yes/No.

*\*(Physically challenged students are required to submit certificate).*

Economically Backward: Yes/No (*Applicable for the income group of less than 4.5 lakh per annum*)

Mother Tongue \_\_\_\_\_ Visible Distinguishing Mark: \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Whatsapp No : \_\_\_\_\_

E-mail-id: \_\_\_\_\_ Aadhar Card (UID): \_\_\_\_\_

**Educational History: 10<sup>th</sup>**

School: \_\_\_\_\_ Board: \_\_\_\_\_

Year of Completion: \_\_\_\_\_ Aggregate Percentage: \_\_\_\_\_ CGPA: \_\_\_\_\_

% in Eng: \_\_\_\_\_ % in Phy: \_\_\_\_\_ % in Math: \_\_\_\_\_ % in Gen. Sc.: \_\_\_\_\_ % in Chem.: \_\_\_\_\_

**Educational History: 12<sup>th</sup>**

College/School: \_\_\_\_\_ Board/Council: \_\_\_\_\_

Year of Completion: \_\_\_\_\_ Aggregate Percentage: \_\_\_\_\_ CGPA: \_\_\_\_\_

% in Eng: \_\_\_\_\_ % in Phy: \_\_\_\_\_ % in Math: \_\_\_\_\_ % in Chem.: \_\_\_\_\_

**Educational History: Others**

Course: \_\_\_\_\_ Institution: \_\_\_\_\_ Council/University: \_\_\_\_\_

Year of Completion: \_\_\_\_\_ Aggregate Percentage: \_\_\_\_\_ CGPA: \_\_\_\_\_

## Permanent Address

Village/Street: \_\_\_\_\_ City: \_\_\_\_\_ District: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_ Pin: \_\_\_\_\_ Phone .No (Land Line): \_\_\_\_\_ Mob: \_\_\_\_\_

## Mailing Address of Father/Mother/Guardian

Full Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Village/Street: \_\_\_\_\_ City: \_\_\_\_\_ District: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_ Pin: \_\_\_\_\_ Mob: (Father) \_\_\_\_\_ Mob: (Mother) \_\_\_\_\_

Whatsapp No. \_\_\_\_\_ E. mail-id: \_\_\_\_\_

Occupation: **Service/Business/Other** (*Tick One*) Designation: \_\_\_\_\_

Official Address: \_\_\_\_\_

## Correspondence Address of Local Guardian

Full Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Address: \_\_\_\_\_ Pin: \_\_\_\_\_

Phone No: (Land Line) \_\_\_\_\_ Mob: \_\_\_\_\_ E. mail-id: \_\_\_\_\_

## Other Information

**Hostel Facilities Availed: Yes/No** (*Tick One*)

If yes, Hostel Name: \_\_\_\_\_ Room No.: \_\_\_\_\_

**Transport facility is required (For non-hostel students); Yes/No** (*Tick One*)

If yes, **Route:** \_\_\_\_\_ **Name of the stoppage:** \_\_\_\_\_

## Declaration

The above information are true to the best of my knowledge and belief.

Place :

Date :

**Signature of the Candidate**

**Counter Signed by of the Parent/Guardian**

**Name and Signature of Verifying Officer**



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**BHUBANESWAR, ODISHA**

**CHECKLIST**

Admission Session	Name of the Candidate	Registration No	College Roll No	Course	Branch	Rank	Rank Reference
2016-17							

Sl. No	Content	Remarks	Sl. No	Content	Remarks
1	Xerox Copy of 10 <sup>th</sup> Certificate		11	Xerox Copy of GATE/Equivalent Exam. Score Card	
			12	Original School/College Leaving Certificate	
2	Xerox Copy of 10 <sup>th</sup> Mark sheet		13	Original Conduct Certificate	
3	Xerox Copy of +2/12 <sup>th</sup> Certificate		14	Original of (Latest) JEE allotment Order	
4	Xerox Copy of +2/12 <sup>th</sup> Mark sheet		15	Recent colour <u>Passport size</u> Photographs (5 Nos.)	
5	Xerox Copy of Nativity Certificate		16	Recent colour <u>stamp size</u> Photographs (5 Nos.)	
6	Xerox Copy of Caste Certificate		17	Recent colour passport size Photograph (1 no.) of Guardian/Father.	
7	Xerox Copy of Rank card of JEEmain/OJEE/CAT/MAT /XAT.		18	Recent color <u>passport size</u> Photograph (1 no.) of Local Guardian.	
8	Xerox Copy and <u>Originals of Fees Receipt/Challan</u> through which the candidate has paid Rs. 5,000/- at the time of counseling		19	Physically Challenged Certificate (If applicable)	
			20	Original Blood Group Certificate	
9	Xerox Copy of +3/DIPLOMA/B. Tech. Certificate		21	Anti-ragging affidavits/bonds of the student & Guardian.	
10	Xerox Copy of +3/DIPLOMA/B.Tech. Grade/ Mark sheets		22	Xerox Copy of Aadhar Card (UID).	

**Undertaking of the Student**

I undertake that the shortfalls (if any) will be complied within a period of.....days.

Signature of the Student

Name and Signature of Verifying Officer



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**UNDERTAKING BY STUDENT & PARENT**

(To be submitted by the student on the day of Admission)

I, Mr./Ms. \_\_\_\_\_ bearing Roll No./Regd. No. \_\_\_\_\_, first/third semester of B.Tech (..... Engg.)/MBA/MCA for the academic year 2016-17 in C.V. Raman College of Engineering, Bhubaneswar do hereby undertake to abide by the following terms and conditions including producing the attached **ACKNOWLEDGEMENT** duly signed by me and my parent/guardian.

1. I will attend the classes regularly from the day of commencement of classes i.e dt.\_\_\_\_\_.
2. I will be regular and punctual in the classes (Theory/Practical/Sessional/MP/GP) and secure attendance above **75%** in each subject as stipulated by Academic Regulation of the college. I am fully aware that attendance less than as stipulated here in any of the subject will not make me to appear the Exam in that subject.
3. I will follow the dress/uniform code prescribed by the college.
4. I will conduct myself in highly disciplined and decent manner both inside the class room and in the campus, failing which suitable action may be taken against me as per the rules and regulation of the College.
5. I will concentrate on my studies without wasting time inside Campus/Hostel/Residence and attend all the tests to secure more than the minimum prescribed Theory/Practical/Sessional marks in each subject. I will submit the assignment given to me in time to improve my performance.
6. I will not involve in any form of ragging inside or outside the campus. I am fully aware that involving in ragging is an offence and punishable as per college rules and law of the land.
7. I will pay the tuition fees , examination fees and other fees within stipulated time as required by the institute authorities failing which I will not be permitted to attend the classes and liable to pay fine as imposed by the authorities.
8. I will not cause or involve in any form of violence or disturbance both inside and outside the college campus.

9. If I take the college leaving certificate on my own prior to completion of my degree I will clear all the dues as per the directives of AICTE/Govt.
10. I shall not claim any loss and damage from the college in case my admission is not accepted by the competent authorities.

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## **AKNOWLEDGEMENT**

I have gone through carefully the terms and conditions of the undertaking and understand that following this is for my own benefit and improvement. I also understand that if I fail to comply with these terms and conditions, I will be liable to suitable action as per the College/University rule. I undertake that I will strictly follow the above terms and conditions.

**Signature of Student**

I assure that my son/daughter/ward will abide by the above terms and conditions.

**Signature of Parent/Guardian**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Ph. No:** \_\_\_\_\_

**Allotted email Id.** \_\_\_\_\_ **(For Office Use).**



C.V.RAMAN COLLEGE OF ENGINEERING, BHUBANESWAR

STUDENT'S MEMBERSHIP FORM

**CENTRAL LIBRARY**

Paste your  
passport  
size

1. Name of the Institution :
2. Name of the Student :
3. College Roll No. :
4. Branch :
5. Registration No. :
6. Semester :
7. Year of Admission :
8. Permanent Address :

C/O:	At:	Po:
Ps:	City:	Dist:
State:	Pin:	Country:
Land Line:	Mobile No:	

9. Present Address :

C/O:	At:	Po:
Ps:	City:	Dist:
State:	Pin:	Country:
Land Line:	Mobile No:	

10. Email Id:
11. Phone No. :

I/C Admission

Full Signature of the Student

**FOR LIBRARY USE**

1. Group :
2. Category :
3. Date of Registration :
4. Date of Expiry of Regd :

**Librarian**

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**C.V.RAMAN GROUP OF INSTITUTIONS, BHUBANESWAR  
HOSTEL MANAGEMENT COMMITTEE  
HOSTEL ADMISSION FORM**

**NAME:**

**FATHER'S NAME:**

**MOTHER'S NAME:**

**GUARDIAN'S NAME:**

**NAME OF THE COLLEGE: CVRCE/CVRCA/CVRP/RIHC**

**STREAM:**

**BRANCH:**

**DETAILS OF HOSTEL ACCOMMODATION:**

**HOSTEL NAME:**

**ROOM NO:**

**CANTEEN CARD NO:**

**ADDRESS:**

**SIGN. OF THE STUDENT**

**SIGN. OF THE GUARDIAN**

**Affix a  
Passport size  
Photograph**

**PRESENT ADDRESS WITH CONTACT NO & E-MAID ID.**

**PRESENT ADDRESS [ IF FATHER IS NOT THE LOCAL GUARDIAN]  
WITH CONTACT NO & E-MAIL ID.**

**PERMANENT ADDRESS WITH CONTACT NO & E-MAIL ID.**

Affix a pass port  
size Photograph  
of  
Father/Guardian

Affix a pass port  
size Photograph  
of Local  
Guardian

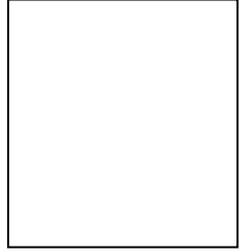
**SIGNATURE OF THE CARE TAKER/  
WELFARE OFFICER/MANAGER HOSTEL**

**SIGNATURE OF CHIEF WARDEN**



## C.V RAMAN COLLEGE OF ENGINEERING, BHUBANESWAR

### TRANSPORT FORMAT



1. College Roll No :
2. Name of the Student :
3. Course :
4. Branch :
5. Blood Group :
6. Route No :
7. Stoppage :
8. Mobile No. (Student) :
9. Mobile No. (Guardian) :

Signature of the Student

College allotted email id \_\_\_\_\_

**For any further queries, the followings may be contacted.**

1. Accounts & Admission :

- 0-9040021100/9040021101/9040021102/9040021103
- 9040930339/9778315858/9937661187/9853441815
- 9040097243/9040097203/9040097234

2. Academics & Admission procedure :

- Vice Principal@ 9040930314
- Dean Academics @9040079074
- Asst. Dean Academics @9437363227
- Dean First Year@7852935682

3. Hostel facilities:

- Chief Warden Hostel @8984061580