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Proceedings of the Meeting of all Principal Investigators, Coordinators, Director-RCII and COF, Registrar in presence of the Vice Chancellor held on 4PM, 19.08.2022 to sort out the difficulties in the operation of Research and Development Projects.

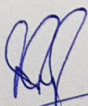
The members present expressed their concern for timely submission of UCs and SoEs by the end of each F/Y. They also put forth their grievance on utilization of carry over balance fund to the next F/Y prior to the release of grant by funding agency for the smooth execution of the ongoing R&D projects/extramural grants. The Pls/Coordinators showed their disappointment with respect to unnecessary delay in procurement of Non-recurring items, including laboratory equipments through GeM as the quality and accuracy of the procured items are not up to the mark. The extramural grants are time bound and the equipment should be procured in time for its utilization as per the mandate of the project. The Director, RCII apprised that there is no designated Audit Officer available at Berhampur University and there is a stipulation of signature of the Audit Officer in the UC and SoE in respect of some of the extramural grants. Keeping in view the concerns of the members present, the following resolutions were made:

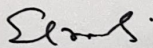
Members Present:

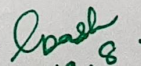
1. Prof. Geetanjali Dash, Vice Chancellor
2. Shri Rajendra Kumar Ranjit, Registrar
3. Mr. Ashok K. Dhangadamajhi, CoF
4. Prof. Sukanta K. Tripathy, Director, RCII
5. Prof. Sudhakar Patra, Coordinator, OHEPEE
6. Prof. Jogeswar Panigrahi
7. Dr. Sarita Das
8. Dr. Sandeep Ku. Dash
9. Dr. Jay Kishore Seth
10. Dr. Sameer Bhoi
11. Dr. L. D. Rout
12. Dr. Susil K. Pathak

Resolved:

1. That the project amount(s) sanctioned to the P.I(s) shall be released by way of **Book Transfer** to the project account(s) opened by the respective P.I(s) after deducting the overhead charges. As per Letter No. 6699/HE-PTC-OSHEC-0002-2018, dated 17.02.2022 of Govt. of Odisha and its guideline Clause 9.3 and the guidelines of the other funding agencies, as the case may be, the overhead grant shall be shared between the RCII and the P.I(s) of the respective Departments in proportion of 50:50 for necessary promotion of R & D culture as described in the guideline.
2. That to avoid delay in submitting UC and SoE, the P.I(s) shall prepare the UC and SoE at the end of each financial year as per the guidelines of the respective funding agency and the same shall be audited by the Chartered Accountant and place the same before the Director, RCII for signature of the CoF and the Registrar. Further, the P.I(s) shall maintain the Bills /Vouchers, Cash Book, Stock Book and records for LFA and AG audit purposes. The P.I shall have to face the audit objections, if any at any point of time, for compliance.
3. That the P.I (s)/Coordinator(s) shall be allowed to procure the recurring/non-recurring items through **Open Tender Process**, if not available in GeM after obtaining necessary approval from the competent authority.



19/08

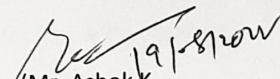

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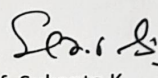

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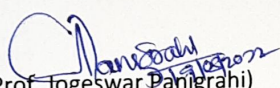
4. That the P.I(s)/Coordinator(s) shall utilize the unspent carryover balance amount of the project of the previous financial year to the following financial year after obtaining necessary Administrative Approval.
5. That the BAO is entrusted with the additional responsibility to act as audit officer to put his signature on the U.C and SoE of different extra mural grants sanctioned to the University.
6. That the TA and the DA to the P. I. and his / her manpower deployed in the projects shall be paid as per the guidelines of the respective funding agencies and the University. The P.I. or his staff shall obtain prior permission from the authority if they travel beyond 8kms.
7. When the manufacturer(s) / supplier(s)/ firm gives condition of L/C (Letter of Credit), University shall agree to provide a L/C for the said ^{purpose} propose.

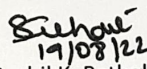
(This supersedes all earlier orders)

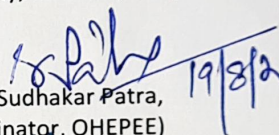

 Shri Rajendra Kumar Ranjit
 (Registrar)



 (Mr. Ashok K.
 Dhangadamajhi, CoF)

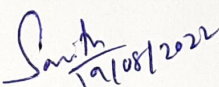

 (Prof. Sukanta K.
 Tripathy, Director, RCII)

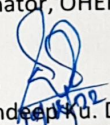

 (Prof. Jogeswar Panigrahi)


 (Dr. Sushil K. Pathak)

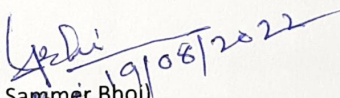

 (Prof. Sudhakar Patra,
 Coordinator, OHEPEE)


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 (Dr. Sammer Bhoi)


 Vice-Chancellor