



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Berhampur University
• Name of the Head of the institution	Govind J Chakrapani
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06802343322
• Mobile no	9411769309
• Registered e-mail	vc@buodisha.edu.in
• Alternate e-mail address	vcbuorissa@gmail.com
• City/Town	Berhampur

• State/UT

Orissa

• Pin Code

760007

## 2. Institutional status

• University

State

• Type of Institution

Co-education

• Location

Rural

• Name of the IQAC Co-ordinator/Director

Manas R Patra

• Phone no./Alternate phone no

06802343322

• Mobile

9437145430

• IQAC e-mail address

iqac@buodisha.edu.in

• Alternate Email address

mrpatra.cs@buodisha.edu.in

3. Website address (Web link of the AQAR  
(Previous Academic Year)

<https://buodisha.edu.in/webadmin/public/upload/files/1638784865.pdf>

4. Whether Academic Calendar prepared during  
the year?

Yes

## 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.01	2016	25/05/2016	24/05/2021

6.Date of Establishment of IQAC	12/12/2007
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7.Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
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9.No. of IQAC meetings held during the year	1
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<ul style="list-style-type: none"> <li>The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website. (Please upload, minutes of meetings and action taken report)</li> </ul>	Yes
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduction of lecture series to foster interdisciplinary research Evaluation of Performance Based Appraisal System for CAS promotions

Empowering teachers and researchers in the use of tools to facilitate research activities Educating the researchers about IPR filing procedures Inculcating Quality culture in academics and research

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

Introduction of KYCR series	Teachers are delivering lectures on their own area of research which has opened up possibility of interdisciplinary research
Quality of Research	Teachers as well as Research scholars are able to publish in quality journals and get funded research projects

13. Whether the AQAR was placed before statutory body?	Yes
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• Name of the statutory body

Name	Date of meeting(s)
Vice-Chancellor/Syndicate	11/04/2022

14. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?	No
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15. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	23/03/2022

### Extended Profile

<b>1. Programme</b>	
1.1 Number of programmes offered during the year:	25
1.2 Number of departments offering academic programmes	22
<b>2. Student</b>	
2.1	997

Number of students during the year	
2.2	602
Number of outgoing / final year students during the year:	
2.3	602
Number of students appeared in the University examination during the year	
2.4	0
Number of revaluation applications during the year	
<b>3.Academic</b>	
3.1	635
Number of courses in all Programmes during the year	
3.2	78
Number of full time teachers during the year	
3.3	155
Number of sanctioned posts during the year	
<b>4.Institution</b>	
4.1	42345
Number of eligible applications received for admissions to all the Programmes during the year	
4.2	466
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
4.3	105
Total number of classrooms and seminar halls	
4.4	153

Total number of computers in the campus for academic purpose	
4.5	266.92
Total expenditure excluding salary during the year (INR in lakhs)	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

The curriculum design and development is carried out by subject experts in the BoS meeting. The syllabi of various leading institutions and those prescribed for UPSC, CSIR, UGC, GATE, NTA, OPSC etc., and the feedback of past students are also taken into consideration while designing a curriculum. The syllabi prepared by the respective BoS are then placed before the academic council for deliberation & acceptance with modifications, if any.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

##### 1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

559

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

158

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

45

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university gives top priority to ethical practices and human values in its curricular. The university strictly adheres to plagiarism checks in research documents as per UGC recommendations. The university has introduced a course on "Research and Publication Ethics" in its doctoral curriculum. Promoting gender equality is one of the objectives of our university and due care has been taken to include gender equality and women history in some curriculum. The Department of Law regularly conducts programs to sensitize faculty members, students and staff about Human Rights. Constitution Day and Women's Day celebration are regular practice by inviting advocates and judges of eminence and academicians. Importance of gender equality and equity, Acts such as ICC, POCSO etc. for women safety, respect and implications are often discussed. Campus wide environmental awareness campaigns are conducted by NSS volunteers. Recently, a Department of Environmental Studies has been established with faculty from

various backgrounds to focus teaching and research emphasis on environment, climate change science, water resources, economics, wildlife, biodiversity, environment law, UN conventions etc. The University follows zero tolerance on any unethical practices in academics and research. The University has included Ethics and Values and Environment and Disaster Management are two mandatory courses in all undergraduate programs, and in PG programs, such as Law, Home Science, Political Science, management etc. The University Library conducts training programs on plagiarism detection tools, such as Turnitin, Ouriginal, Grammarly and reference management tools for teachers, researcher scholars, and PG students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**1.3.3 - Total number of students enrolled in the courses under 1.3.2 above**

**1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**1.3.4 - Number of students undertaking field projects / research projects / internships during the year**

309

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded



## 1.4 - Feedback System

1.4.1 - Structured feedback for design and review of syllabus - semester wise / is received from Students Teachers Employers Alumni

- Any 3 of the above

File Description

Documents

Upload relevant supporting document

[View File](#)

1.4.2 - Feedback processes of the institution may be classified as follows

- Feedback collected, analysed and action taken and feedback available on website

File Description

Documents

Upload relevant supporting document

[View File](#)

## TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Demand Ratio

2.1.1.1 - Number of seats available during the year

1202

File Description

Documents

Upload the data template

[View File](#)

Upload relevant supporting document

No File Uploaded

2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

381

File Description

Documents

Upload the data template

[View File](#)

Upload relevant supporting document

No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Induction meetings are conducted for the newly admitted students at the beginning of the academic year to understand their background and learning capability. The learning process has been made student-centric by adopting participatory learning activities like group projects, group discussion and field trips. The learning level of the students is assessed by conducting two written tests (internal of 20 marks, final semester of 80 marks) and oral presentations/viva during each semester by involving internal as well as external experts. The ability of the students is evaluated based on their performance in the examinations and presentation skills. Identified slow learners are allotted with extra time and classes by all faculty members. The advanced learners are encouraged to apply for various training programs and internships rendered by national institutions. Sometimes, language becomes a barrier since many students are not very conversant with English as a medium of instruction. Hence, faculty members are requested to teach in both English and Odia.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link For Additional Information	Nil

### 2.2.2 - Student - Full time teacher ratio during the year

Number of Students	Number of Teachers
1001	78

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

The University lays emphasis on student-centric teaching and inculcating life-long learning skills among the students. The PG departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The institute organizes different events to showcase the talent of the students. Students are motivated to participate in inter-college as well as national level competitions. Students develop

technical skills while presenting papers in seminars, Presentation and publishing of papers in conferences and journals, Mini Project development, Debates and moot courts, Participation in Inter college events, Industrial visits, Study Tours and Research Projects, Designing, editing and contributing in the institutional magazine. In order to inculcate research interest, students are encouraged to go for "Summer Intensive programme" and "Summer Research Fellowship" (SRF) supported by various industries/science academies. The students are also encouraged to go for industrial visits and visit established research labs to observe and learn from research experiments.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year**

ICT-enabled teaching has now become an inevitable part of the teaching-learning process. Various ICT tools used by the faculty members include LCD projectors, laptops, smart board, along with applications like Google Classroom, Zoom, Google Meet, etc. Some of the departments prepare audio-visual contents on different topics to facilitate teaching. Study materials are being sent to students via email and WhatsApp. The COVID-19 pandemic has made us to realize the need and effectiveness of online education and social media sites to disseminate information.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**2.3.3 - Ratio of students to mentor for academic and other related issues during the year**

**2.3.3.1 - Number of mentors**

78

File Description	Documents
Upload relevant supporting document	No File Uploaded

**2.4 - Teacher Profile and Quality**

**2.4.1 - Total Number of full time teachers against sanctioned posts during the year**

78

File Description	Documents
Upload the data template	No File Uploaded

Upload relevant supporting document	No File Uploaded
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#### 2.4.2 - Total Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D’Lit. during the year

76

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.3 - Total teaching experience of full time teachers in the same institution during the year

##### 2.4.3.1 - Total experience of full-time teachers

78

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year

5

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

##### 2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year

35

File Description	Documents
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Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year**

0

File Description	Documents
Upload relevant supporting document	No File Uploaded

**2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution**

IT integration in examination and evaluation process provides an efficient way of conducting exams and evaluating the answer scripts. It makes the examination and evaluation process fast by which the result can be published in less time. The examination and evaluation in our institution is being done in manual mode as well as through online. During the covid-19 pandemic, all the PG departments of Berhampur University have conducted all the examinations in online mode. It includes the internal examination, semester examination and project viva voce. The results of the examinations have been published in due time. After the completion of the end semester examinations, the certificates of the pass out students are being uploaded in the Digi locker so that students as well as the employers can download the certificates for verification and other academic purposes. The university has a separate well equipped Biju Pattanaik Computer Center, where all our mark sheets and provisional certificates are printed. Due to automation of the examination system, the university is able to publish all the results in time. Day by day the examination system is becoming more robust and transparent.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**2.5.4 - Status of automation of Examination division along with approved Examination Manual**

B. Only student registration, Hall ticket issue & Result Processing

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

The Program Outcome are clearly stated in their respective syllabus. The Program Outcome of M.A. program is to enhance the capability of the respective subjects and enable the students for employment opportunity. It is observed that the students passing out the M.A. program are generally employed in education sector as faculty members, researchers, bureaucrats, public services, law makers and practitioners etc. The Program Outcomes of M.Sc. program are stated in nine subjects. The Specific Outcomes of the M.Sc. program are to enhance the skills of the students for laboratory experiments, analytical research, theoretical research, and to pursue their passion as teachers, bankers or mathematical modelers and scientific research. The Program Outcome of M.Com. /MBA /IRPM are to prepare the students for marketing executives, financial analyst, bankers and HR managers. The Program Outcome of Ph.D. program is to prepare the research scholars to create new knowledge, innovations, or to expand the existing knowledge in Science, Commerce and Social Sciences. The Program Specific Outcome and Course Outcomes are stated in their respective syllabus and uploaded to the university's website.

File Description	Documents
Upload relevant supporting document	No File Uploaded

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

Based on the requirements of a specific course, different teaching methodologies are adopted by the concerned teacher to make the course more interactive and student-centric so as to enhance the learning experience of the students. Some of the commonly adopted participatory learning activities include, problem-solving assignments on different topics that require proper understanding of a subject and its application, group projects that help students to develop ability for cooperative problem-solving, term papers to encourage in-depth study, seminar presentation by students on new concepts and evolving areas, open class-room quizzes that instill competitiveness among the students, group discussions on current trends which help in building confidence and leadership among students, field trips that add to on-site exposure and experience etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded

2.6.3 - Number of students passed during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)

<https://buodisha.edu.in/webadmin/public/upload/files/1639220194.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

Research facilities of the University are being frequently updated. The P&R section, looking after the university research activities for a long has been restructured into a new section "Research, Consultancy, Innovation and Incubation" (RCII), having a well-defined policy document for the promotion of research. RCII is headed by a Director who is a professor of the University. All the activities related to research, consultancy, Innovation and incubation are finally vetted by the Directorate and sent to the concerned agencies after the approval by the Vice-Chancellor. The primary functions of the Directorate are:

- a. Dissemination of various funding sources to all concerned.
- b. Endorsing RCII proposals for onward transmission.
- c. Ensuring quality of proposals, no duplicity, plagiarism etc.
- d. Maintaining a list of all RCII projects submitted, funded and executed with progress reports and completion reports.
- e. Keep an update with the progress of the RCII projects and publications, thesis from the project work
- f. To facilitate filing patents, facilitating incubations and innovations etc.

g. To make ease of business/work by not insisting on any form but relying only on the plain paper application on any particular approval desired with accompanying/relevant documents attached.

h. To take care of IPR and arbitration issues on behalf of the University.

A Research Advisory Council (RAC) has been constituted after the approval of competent authorities to guide research policies, review research outcomes, and encourage the submission of projects to different funding agencies and other related works pertaining to research. Policy documents/proceedings of the meetings of RCII and RAC are being uploaded to the University from time to time. A central Instrumentation centre has been set up in the University to facilitate the University's faculty members in experimental research. The facilities are also being used by the faculty members of different affiliated colleges of the University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)**

14.14

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year**

12

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File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.1.5 - Institution has the following facilities to support research  
Central Instrumentation Centre Animal House/Green House  
Museum Media laboratory/Studios Business Lab Research/Statistical  
Databases Moot court Theatre Art Gallery**

A. Any 4 or more of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year**

02

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.2 - Resource Mobilization for Research**

**3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)**

00

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)**

78.72

File Description	Documents
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Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

The innovation ecosystem is created by encouraging students, faculty members and researchers to develop ideas for innovative products design and incubate valuable marketing and generation of wealth. Various short term workshops are organized on IPR, Innovation, Creativity and Incubation of firms. Not an entirely technology-oriented institute, we still do not have any patents directly from the University. Still, we are progressing towards it slowly by creating an innovative ecosystem on the campus. Science, technology, humanities, law, art and culture, etc., based innovation and incubation are the essential components of thenation's 'Make in India" and 'Go Global" attitude. Taking a cue from the available platforms provided by MHRD such as Innovation Missions, Tinkering Labs, UGC's Innovation and Incubation Centers and the Government of Odisha's skill development programs, Berhampur University has started an Innovation and Incubation Centre. The innovation and incubation activity involves innovative project works by students and faculty and outside industrial and incubation partners. The University encourages researchers and innovators to harness the potential available with the local and traditional knowledge. Faculty members are permitted to initiate academia-industry interaction by co-supervising student project work/dissertation/thesis with an active industrial partner, farmers, interested public and any other interested entrepreneur of common interest. Any IPR and patent filing steps are to be taken care of by University for funding fees etc. Innovation-cum-Incubation Centre of Berhampur University is implementing the following projects in different domain areas sanctioned by the Planning and Coordination Department, Government of Odisha. This is the first state university to receive funds to establish an Innovation-cum-Incubation Centre. Some funded project examples are, (a) Climate Change mitigation through the application of renewable energy and the reduction of black carbon level in Smart Cities with a funding cost of Rs. 18.25 Lakh being carried out by the Department of Marine Sciences, Berhampur University. (b) Another innovation project involves, value addition of marine fishery products in the domain area of nearby sea resources with a project cost of Rs. 29.24 Lakh being carried out by the Department of Marine

Sciences. The project aims at providing the best alternative livelihood support in the ten fishermen villages on a pilot basis, primarily situated in the periphery of Gopalpur-on-Sea. (c) Igniting Youth Innovation with a project cost of Rs. 1.5 Lakh for various kinds of templates for related activities viz. patent applications, business plan templates, project proposal templates, management tools, etc., which will be of immense help as a part of the Toolkit. d) Targeted Drug Delivery (TDD) in the health-targeted domain area with a project cost of Rs. 49.50 lakh being carried out by the Department of Chemistry, Zoology and Pharmacy, Berhampur University. While implementing the project, emphasis shall be laid on the drug's design, synthesis, formulation, and delivery in different cancer, tumours, cardiovascular, dengue, and other diseases. (e) Nutrition levels in growing up young girls in schools with augmentation of AMUL milk with a funding of Rs. 10 Lacs provided by National Dairy Development Board, Gujarat, being implemented by the Department of Home Science.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

#### 3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

01

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

#### 3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

02

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

#### 3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following

- Inclusion of research ethics in the research methodology course work
- Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)
- Plagiarism check
- Research Advisory Committee

B. Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards

Commendation and monetary incentive at a University function  
Commendation and medal at a University function  
Certificate of honor  
Announcement in the Newsletter / website

B. Any 3 of the above

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 3.4.3 - Number of Patents published/awarded during the year

##### 3.4.3.1 - Total number of Patents published/awarded year wise during the year

00

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

#### 3.4.4 - Number of Ph.D's awarded per teacher during the year

**3.4.4.1 - How many Ph.D's are awarded during the year**

74

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year**

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.4.6 - Number of books and chapters in edited volumes published per teacher during the year****3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year**

285

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.4.7 - E-content is developed by teachers For e-PG-Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS**

E. None of the above

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**3.5 - Consultancy**

### 3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

University has a policy document on consultancy, which has been revised recently. The revenue sharing between the University and the individual is indicated in the policy document. With its faculty members from various expertise areas, the University acts as consultants on intellectual level contribution or science and technology-related matters. A faculty member can spend a maximum of 50 days a year, including all holidays not affecting teaching, research and other related work for consultancy engagement. Any faculty member who receives the consultancy work to the University is designated as Principal Consultant, and the period of consultancy varies from 3 months to 3 years duration. The University encourages research-based consultancy, although other consultancies such as testing materials and environmental, economic, managerial and related consultancy work are also carried out. The University does not encourage faculty members to take up consultancy work that does not have core expertise. Taking a consultancy in the name of the University and outsourcing it elsewhere is not considered proper. However, networking and collaborative consultancy work can be undertaken after signing an MoU with the clear cut division of labour of each group member. One-tenth of the honorarium earned by the consultant (faculty and any other from the University and outside) is donated to the 'Foundation Fund' of the University meant for student welfare and scholarships.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

#### 3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

3.825

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.6 - Extension Activities

#### 3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

The University is part of the Ministry of Education flagship program of 'Unnat Bharat Abhiyan' and has adopted a few nearby villages to better their life cycle and livelihood. Similarly, as a Nodal University

for the South Odisha region, we coordinate the NSS activities of 175 affiliated colleges and hold regular workshops and train volunteers. Some of our students from NSS have received awards for their community service on the Republic Day function at New Delhi and took part as an NSS contingent. Our street theatre groups and students from departments ably led by faculty members sensitize nearby communities on women education, anti-dowry system, AIDS awareness, hygiene and sanitation, water conservation, swachh Bharat mission and gender sensitivity etc. The University periodically organizes blood donation camps, eye testing, oral hygiene, diabetes awareness etc. The University also facilitates army recruitment rallies, forest departments, military sports and games, etc. The University also maintains a campus school for locals, especially girls studying in junior college (+2), funds the teachers for salaries, and provides teachers with housing on campus. The University sensitizes, creates awareness on sea olive turtle egg nesting, plastic-free beaches and such socio-economic-environment issues. It also helps locals with cyclone related disasters and safe procedures to be followed. It gives free shelter and food to the people during the hurricane. There are massive rallies for afforestation and mini-marathon races, legal aid programs, posters and art and photo exhibits on critical social issues such as family planning, taking care of the elderly at home etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year**

**3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year**

00

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

5

File Description	Documents

Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year

417

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

##### 3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

01

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities



#### 4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

All departments are well-equipped with teaching facilities with adequate number of class rooms, seminar and committee rooms, faculty rooms, research scholar's rooms, laboratories, office room, etc. The departments in general have computers, LCD projectors and other accessories to facilitate ICT-enabled teaching. The university plans to impart awareness and training for the faculty members to ensure optimal use of new technology. The university is adequately funded to create infrastructure through RUSA and OHEPEE Grants. The University has constituted three different Committees to look after the creation and enhancement of infrastructural requirements of the University. The Committees are Building Committee, Planning and Coordination Committee and Infrastructural Monitoring Committee. The other committees include Library Advisory committee, Cultural Council, Sports Council etc. The campus is WiFi enabled and e-governance is in advanced stage. Student transcripts and certificates are digitally available, fees paid online, complete office automation is fast progressing. With smart class rooms, library e-resources, and other ICT-enabled facilities the university is being transformed into a digital campus.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

Along with academic activities, the University also gives enough emphasis on extra and co-curricular activities such as sports and games, athletics, yoga, meditation, cultural activities, paintings, photography, videography, creating daily news content and relay, annual literary magazine, reports, department brochures, current events newsletter, alumni newsletter, cultural magazine etc which take care of our quality of life and aesthetics. The University also hosts intra as well as inter university athletics meets. We invite renowned and accomplished cultural and literary icons to campus for regular talks and during the Foundation Day celebrations. The Biju Patnaik auditorium with 750 capacity, where events are held regularly. Each hostel is equipped with gymnasium facility and a woman physical trainer is available for girls. We also try to invite spiritual persons to speak in the temple premises, where university faculty, staff and students participate in large numbers.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 4.1.3 - Availability of general campus facilities and overall ambience

The University which has been a citadel of education and research in South Odisha is located in a nice secluded place in the rural area of Rangeilunda, next to an airstrip/ helipad and is easily accessible by road (NH 16) and train connections to Bhubaneswar and Visakhapatnam (East Coast Railway) and airport at

both Bhubaneswar and Visakhapatnam within 3-4 hours distance by road and rail. It is a nice and safe place to live and work with proper housing, medical and education facilities with good and sufficient uninterrupted power and water supply and two shopping complexes which cater to the daily needs. There are also eating joints with local flavors. The physical and wellness Centre treats ailments and the university provides a 24x7 ambulance service to local hospitals. The nearby City of Berhampur, also known as Silk city and a business hub of south Odisha, is 8 kilometers away and has all medical facility. Similarly, the port town of Gopalpur is only 5 kilometers away from the University. A yoga Centre, athletic club and other activities such as spiritual talks, group activities, community services, open air theatre, museum, park, botanical/herbal garden, a sea beach (Bay of Bengal at Gopalpur-on-sea, 4 kms distance) etc. makes life in the campus very interesting and lively. The nearby located institutes are, Army Air Defense College, Indian Institute of Science Education and Research (IISER), MKCG Medical College, Parala Maharaja Government Engineering College, National Institute of Science & Technology, Fisheries Research Institute, Zoological Survey of India, Indian Meteorological Department, Industrial Training Institute, UCP Engineering/Polytechnic School, Khallikote University etc., thus making it a great teaching-learning, and academic- research hub. The university gives importance to cleanliness of campus, offices and all living spaces.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

131.79

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility**

The library is in the process of complete automation. The library is automated using Integrated Library Management System (ILMS) SOUL 2.0 Software. All the books and theses of the Library have been barcoded and maintained through the Software. Issue and return of reading materials are also done through the Software. Each book and user's borrower card are bar coded. OPAC has been installed for checking the availability of materials in the library and KIOSK machines are used for the purpose. E-Resources can be accessed by users through dedicated systems available in the library with the help of User ID. The users also access the e-resources remotely. Work is in progress to digitize the rare collection of literary

works of the poets/writers of the state and make them available for the users. Recent significant initiatives taken by the library include, increase of computer systems with internet facility, restructuring and rearrangement with two new Reading rooms, faculty reading room, reading room for visually challenged persons, upgraded and augmentation of new computer systems, access to e-resources, visually appealing racks and study tables etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e - journals e-books e-ShodhSindhu Shodhganga Databases**

B. Any 3 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)**

132

File Description	Documents
Upload relevant supporting document	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year**

92

File Description	Documents
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Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

Berhampur University has good IT facility with a policy and committee in place and works in collaboration with NIC and State Odisha Computer Application Center and the University Computer center. Biometric attendance and other such facilitation are in use. We intend to automate students attendance and hostel entry and exit for students. The administration building and the post graduate departments have internet connectivity with Wi-Fi access. There is a computer center which facilitates campus-wide internet access. The campus-wide network is being extended to cover most of the other buildings and plans are afoot to extend internet connectivity even to the all the residential quarters. The University has a comprehensive IT policy. The Examination and Finance sections of the University are automated to a large extent. The University's computing facilities (hardware and software) include, 413 systems with good configurations, Computer-student ratio: 1:3, dedicated computing facilities, servers, VLAN etc. As per requirement, computers and accessories have been provided to all academic departments and administrative sections. University aims at paperless administration by using appropriate e-Office management system. The University encourages ICT enabled teaching-learning practices to promote innovation and effective learning. The teachers and research scholars have access to open e-learning resources, like INFLIBNET, and multimedia learning facility through smart class rooms.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
1001	413

#### 4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)

- $\geq 1$  GBPS

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing

E. None of the above

## System(LCS) Mixing equipment's and softwares for editing

File Description	Documents
Upload relevant supporting document	No File Uploaded
Upload the data template	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

135.13

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

#### 4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The University is a well-structured organization governed by Acts, Statutes, Ordinances, and Regulations as enshrined in the Universities Act. of 5 of 1989, and Odisha University (New) Act 2020 according to which Syndicate, and Academic Council are the statutory bodies of the University. Syndicate, Senate, Academic Council and Post Graduate Council of the University play significant role in managing, maintaining and functioning of daily affairs of the University.

The University has an Estate and Engineering Section headed by an Executive Engineer, and three engineers (Public Health, Civil and Electrical), all State Government deputed engineers. There are maintenance staff for attending to daily complains of civil, water, electric, masonry, carpentry, gardens etc. All new construction works financed by the State Government are handled directly by the Government through Odisha State Police Housing Welfare Society, a State Government organization headed by a Chairman-cum-Managing Director, a senior IPS officer of Additional DGP rank. CPWD also is involved in new construction works of RUSA funded projects. A few specific initiatives taken recently are, to provide an environment conducive to teaching and learning in the campus and departments, better hostel and residential living, hygienic and clean toilets, to maintain green and aesthetic campus. The Generators, Air Conditioners and Water Purifiers are periodically maintained, University computers and accessories are maintained by a System Engineer and staff, Parking facility and student rest sheds are well maintained. The campus security officer is a State Government Police officer of Deputy Superintendent of Police rank, and is

ably assisted by outsourced security staff who are mostly from ex-army background. The Development and Maintenance wing of university administration looks after the assets and resources and maintenance of all assets and infrastructure such as, academic and support facilities of Laboratory, Library, Sports facility, computer maintenance and class room facilitation and upkeep. All procurements are done through the Government GEM portal. Salary and other financial transactions are made through digital payments.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)

1191

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year

50

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology

B. Any 3 of the above

File Description	Documents
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Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

**5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**  
**Implementation of guidelines of statutory/regulatory bodies**  
**Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances**  
**Timely redressal of the grievances through appropriate committees**

- All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)**

**5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

52

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**5.2.2 - Total number of placement of outgoing students during the year**

18

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

**5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year**



File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter - university/state/national/international events (award for a team event should be counted as one) during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

#### 5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

The University has a student's union/council where various office bearers and functionaries are elected through student elections. However, since 2019 student elections have been banned in all the universities of Odisha by a Government Order. However, student research, academic, literary, cultural and sports activities are routinely conducted in various departments and hostels, thus encouraging students to develop team work, organizational skills and diversify and appreciate various arts and culture. Students are also actively involved in organization of department seminars and webinars, NSS activities, debating and topical essay competitions etc. Student representatives are nominated to take part in important department and university decision-making activities as well as to understand and solve their problems, grievances and suggestions on different aspects of the academic and co-curricular activities. However, due to Covid-19 pandemic most of the programs were conducted virtually. Various academic and extra-curricular activities where students bodies are represented include editorial board members of annual magazine, grievance redressal cell, sports council, cultural council, discipline committee, campus news capsules etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year



File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association/Chapters (registered and functional)contributes significantly to the development of the institution through financial and other support services during the year

Alumni is an important part of any educational institute which connect with the present and lead to the future perspective. At Berhampur University, we have realized the huge potential of our alumni and its impact on the growth of the university. On the average, we have generated alumni at an impressive strength of twenty five thousand per year since the past decades. We are very proud of their personal achievements in life, profession and contributing to global economy, peace, wisdom, and welfare. The purpose of the association is to provide an organization to serve, promote and foster relationship with our alumni and to serve the interests of the university from the inputs of our alumni in making BU a university of international repute and significance. Berhampur University recently has appointed a Professor-in-charge of Alumni and Outreach Activities. The aim is to reconnect with our alumni and get them to their nostalgic past of the university days. Government of Odisha has also initiated a "Mo University" which connects the alumni to its alma mater. The university has appointed a coordinator for the same purpose. Most departments have their own alumni associations and functions and celebrate the alumni day of department every year. As of now there are no local chapters of alumni. On Foundation Day of university, we recognize outstanding alumni and felicitate them as 'Distinguished Alumni'. Some recent such distinguished alumni awardees have been Dr. Satya Sundar Tripathy, Former Assistant Secretary General, United Nations Environment Program (2020), Prof. Arun Kumar Pati (2020), Outstanding Scientist, Harish Chandra Research Institute (DAE), and Prof. A.K.Mohapatra (2021). We have financial contributions from few alumni, which is not very significant. However, they help us intellectually and act as inspiration to students to achieve high standards and echelons in life.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload relevant supporting document	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

#### 6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

The University is committed to achieve its vision and mission in both academic as well as administrative functions. The focus of the university has been to facilitate higher education for students of all sections of the society, encourage local culture and heritage, and create a value system among the students and employees. Students are admitted into various Post Graduate programs through a transparent admission process by giving due weightage to career and performance in the entrance examination. Reservation policies of the government are strictly followed to give equal opportunity to different strata of the society. The University facilitates various scholarships to the students of economically weaker sections of the society as well as meritorious students. Students are encouraged to participate in various curricular and extra-curricular activities in order to develop confidence among them and nurture their inherent talents. Participation in events such as essay writing, debate, painting, athletics, games and sports and various cultural and literary events help the students to develop their creativity. The University also organizes workshops, special lectures on issues relating to human rights, science, woman, physically and visually challenged, innovations in science and technology, on local cultures/heritage, environment issues and other societal issues to create awareness among the students. The University extends all facilities to empower the teachers both in teaching and research. In addition to teaching, faculty members are also engaged in research as well as executing funded projects from various agencies. This helps in contributing to knowledge and solving many of the societal problems. Further, teachers are encouraged to organize as well as participate in refresher courses, conferences, seminars, workshops etc. to update their knowledge in their respective fields. Teachers are provided with all facilities to effectively use ICT in order to make teaching-learning interesting to the students. Teachers are given freedom to engage the students in different learning experiences through group activities, service to the community, street plays, poster, photo and art exhibitions, and various other innovative schemes. Folk and traditional cultural artists, scholars of Southern Odisha literature, eminent alumni, outstanding teachers & non-teaching staff, and meritorious students are duly recognized with awards during University Foundation Day.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The University follows a bottom up approach in all its governance and policy making. Vice Chancellor and other Administrative officers meet students, faculty and staff on a regular basis. The administration facilitates everything with a positive attitude within the stipulated rules and regulations for smooth

functioning of the university. At the department level Staff council meetings are held frequently on matters related to curriculum design, research and other academic as well developmental activities, and decisions are made which is communicated to the appropriate higher authority. Whenever required, the administration makes an on the spot visit and assessment to come to a quick decision. The administration tries to build confidence of its stake holders in its leadership and listens to grievances on a regular basis. Overall, a humane, accessible and friendly administration is on display everywhere. Distinguishing faculty as senior or junior are done away with, and many young faculty members are given opportunity to lead departments and other university affairs independently. As an example, on January 26, 2020 and 2021, on Republic Day of India, the national flag was hoisted by the senior most class IV lady employee, and a visually challenged woman employee respectively and not by the Vice Chancellor.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic plan is effectively deployed

The long term goal of the University is to emerge as a center of excellence in terms of teaching learning and research activities involving students from the less-privileged community and society. All efforts are being made to create a pleasing and conducive academic ambience to attract meritorious students for higher studies. A number of scholarships, fee waivers are available for the students of economically backward sections, for equal and equitable opportunity, so that lack of funds or poverty never stands as an obstacle to pursue higher studies. In order to encourage research, teachers are provided with all infrastructural facilities and funding through different agencies. Teachers are encouraged to undertake consultancy projects and involve in collaborative research with other institutions of eminence. Several training programs and workshops are organized for the employees in order to develop their professional efficiency.

File Description	Documents
Upload relevant supporting document	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The activities of the University are effectively managed by its well-defined functional units. The Registrar's office is responsible for the day-to-day general administration, planning and implementation. It also deals with appointment, promotion, salary, superannuation, and service rules relevant to different categories of employees as laid down by the State Government. Promotion of teachers under CAS are being implemented as per the relevant UGC Regulations. The Finance section takes care of all

financial aspects such as preparation of budgets, salary, income tax deposits, all kinds of payments, project funding, etc. Procurements are done through GeM in order to maintain transparency. The PFMS software platform is being used to handle all external financial transactions for efficient record-keeping and traceability. The Examination section plays a very crucial role in the conduct of examinations, results processing and timely publication of results. The examination section is headed by the Controller of Examinations, and is assisted by two Assistant Controllers, and a number of support staff. Most part of the examination system is completely automated, and thus helps in eliminating human errors to a large extent and timely publication of results. The Post Graduate Council is responsible to ensure smooth conduct of teaching and learning process of the post graduate departments in the campus. It frames policies through various committees such as admission committee, grievance redressal committee, student discipline committee etc., and implements in the best possible manner.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**6.2.3 - Institution Implements e-governance in its areas of operations**

<p><b>6.2.3.1 - e-governance is implemented covering following areas of operation</b></p> <ul style="list-style-type: none"> <li>1. Administration</li> <li>2. Finance and Accounts</li> <li>3. Student Admission and Support</li> <li>4. Examination</li> </ul>	<p>B. Any 3 of the above</p>
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File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

Every year, the performance of the teachers is adjudged through an annual appraisal system wherein through a prescribed format a teacher submits his/her academic achievements in terms of teaching and research outputs, upgradation of professional skills through orientation programs, refresher courses, faculty development programs, research guidance, research publications, organizing and participation in

workshops, conferences etc., as well as involvement in curricular & extra-curricular activities. This is evaluated by the Head of the concerned department, Chairman, Post Graduate Council, and finally by the Vice-Chancellor. The final observations made by the Vice-Chancellor are informed to the teacher concerned for future improvement.

Promotion of teachers under the Career Advancement Scheme of the UGC is carried out at regular intervals by following the due procedure as prescribed by the UGC Regulations time to time. The teachers submit their Annual Self-Assessment Reports in the prescribed format developed by the University along with all relevant documents in support of their claims under different categories. This is first verified by an internal committee consisting of the HoD, Dean and a senior Professor. Next it is evaluated by a duly constituted Screening-cum-Evaluation Committee, in case of promotions to different stages of Assistant Professor, or by a Selection Committee, in case of Professor & Associate Professor as per the UGC Regulations. Likewise, promotion of the non-teaching employees is carried out through Departmental Promotion Committee (DPC) headed by the Registrar as and when promotion is due for an employee.

A dedicated employee welfare fund is maintained in the university to meet health emergencies of both teaching and non-teaching employees. This welfare fund caters to the needs of employees to meet their day today medical expenditure. In the event of death of any employee while in service the university makes every effort to rehabilitate any one of their family members by employing them. The university also contributes fund for the employees GPF/CPF/NPS and group insurance.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year**

4

File Description	Documents
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Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

47

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The University receives funds from different funding agencies such as World Bank, UGC-RUSA, and Higher Education Department of the State Government under different infrastructure development projects, research projects, establishment of research facilities such as Central Instrument Centre, Centre of Excellence, etc. The University also offers self-financed courses to mobilize funds to undertake different developmental activities. Alumni also contribute to support specific projects of the University.

The available infrastructural resources such as office space, buildings, equipment, and all other facilities within the campus are used optimally, ensuring that the available resources are never underutilized. Efforts are constantly being made to incrementally augment new infrastructure in terms of buildings, scientific labs, library facilities, expansion of internet connectivity, hostel facility etc.

Collaboration with industry and different private organizations are also being planned to create resources for common use and to support research activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded

##### 6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

0

File Description	Documents
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Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

#### 6.4.3 - Funds / Grants received from non-government bodies, individuals, philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

#### 6.4.4 - Institution conducts internal and external financial audits regularly

All the financial transactions are regularly audited by a group of internal Auditors and records are maintained after their satisfactory report. At regular intervals, these records are presented before the local fund Auditors (LFA) appointed by the government for verification who raise objections in case of any discrepancies or procedural lapses which has to be complied by the concerned officer. Whenever the government wants, Special Audit Teams (AG audit/CAG audit) visit the university to do exhaustive audits. Thus, efforts are made to maintain transparency in the financial procedures and spending as per the laid down norms.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

The Internal Quality Assurance Cell is committed to its responsibility of ensuring quality in the academic activities of the University. It has its representation in all academic bodies of the University to suggest quality aspects to be incorporated while framing syllabi, rules and regulations, policy adoption, etc. It keeps track of the performance of students in various examinations and suggests remedial measures wherever necessary. It evaluates the academic performance of teachers which plays an important role during career promotions. It conducts workshops and seminars on a regular basis to create awareness on aspects such as use of software tools for plagiarism, technical writing, filing of patents, writing skill for research papers and publication in good journals. In order to inculcate



interdisciplinary research, it also conducts lectures by internal faculty members as well as external experts on various research topics under a program called Know Your Colleagues Research (KYCR) seminar/webinar held every week. IQAC also mentors affiliated colleges of the university for NAAC accreditation.

File Description	Documents
Upload relevant supporting document	No File Uploaded

6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars, Workshops on quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and studens Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 2 of the above

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<a href="#">View File</a>

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

The University has streamlined its Ph.D. admissions and the pre-Ph.D. coursework procedures. The curriculum for various courses offered under Berhampur University have been updated with latest requirement in academics, research and industry. A number of extramural funded projects have been undertaken by the faculty members. Faculty members have taken keen interest in undertaking online certification courses. Few collaborative projects have been undertaken by our faculty members. New interdisciplinary projects are being explored by the teachers of different departments. The quality of publications made by the faculty members have been vastly improved through continuous motivation. A RCII-Cell has been created to formulate policies to monitor external project funding, guidelines for research, consultancy, innovations and incubation. Infrastructural facilities have been augmented in terms of academic buildings, augmentation of teaching aids, classroom and laboratory facilities, office space management, library resources, sports facilities, cultural activities, and strengthening of internet/Wi-Fi connectivity in the campus. All pending cases of CAS promotions have been completed. Eminent faculty, researchers and other accomplished persons are invited on a regular basis to deliver distinguished university lectures. Many new physical infrastructural facilities have been added keeping the green cover intact. The university administration tried to clear all back log files and pending litigation cases with



satisfaction to the aggrieved petitioner and keeping the interest and values of the university. Academic ethics, moral and value systems, safe and secure environment in campus have been ensured. The campus is being made disability-friendly with augmentation of special toilets, ramps, and exclusive reading room in the library for visually challenged persons. An administrative cell for inclusion and facilitation of disable persons has been established. Steps have been initiated to recruit teachers at different positions through the Odisha Public Service Commission as directed by the Higher Education Department, Government of Odisha and non teaching staff selection through Staff Selection Board.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The University is one of the few Co-educational universities in India, where the number of female students exceed that of male students. This has been achieved through a series of confidence building measures and policies adopted by the university administration and faculty members. Some of the reasons for high enrollment of female students can be attributed to the safe and secure campus and affordable residential facilities along with subsidized meals, 24 hour security in the Ladies hostels, gym, free access to wi-fi, access to a rich library with both physical and e-resources, a democratic teaching-learning-mentoring system and a highly motivated faculty who induce ambition in them. Gender sensitization is carried out both formally and informally by the teachers and staff of the university. The university believes in gender equity and has an encouraging number of female non-teaching and teaching staff apart from the large number of female students.

We celebrate Women's Day, AIDS Day, Mothers' Day, Yoga day, Law Day and other women related awareness campaigns and programmes like seminars and workshops where the Chief Guest is generally a woman of repute. During orientation programs of students, staff and faculty, gender sensitivity issues are discussed and respect for rights of women are made well aware through workshops, debates, street plays etc. In the University administration, women are well represented in senior functionary positions. Because the university promotes gender equity free intermingling between genders and frank discussions on academic, administrative and extracurricular events among them are commonly observed in the campus.

File Description	Documents
Upload relevant supporting document	No File Uploaded

Annual gender sensitization action plan(s)	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation**  
 Solar energy                      Biogas plant  
 Wheeling to the Grid    Sensor-based energy conservation Use of  
 LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)**  
 Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system  
 Hazardous chemicals and radioactive waste management

The university has initiated process for setting up of solid and liquid waste management practices. Presently, The dry solid wastes are collected and put into concrete waste tanks, which are collected and transported periodically by tractors and deposited at waste collection centers created by Berhampur and Gopalpur Municipalities. Most of the liquid waste is charged underground through cesspools. The University has now requested the Odisha Police Housing Society (set in place by the Government of Odisha for infrastructural development of the University) to make a centralized plan with estimated budget for implementation of the same. Hence, at present modern methods of recycling and reuse are in process and will soon be implemented. The campus medical waste incineration, however, is in place. In the past year, in spite of the Covid lockdown, the university successfully disposed of its waste garbage through tender process and disposed all items lying for 50 years with specially approved committees in accordance with rules. E-waste such as old computer systems, batteries of inverters, old analytical instruments have been collected from the Departments and office and are in process of being disposed by safe environmental practices and regulations. Acid or other chemical wastes, biomedical wastes from biotechnology, zoology and botany departments are being collected in big jars and are subjected to proper chemical audit after which they are disposed off. There are no radioactive wastes as of now, since we do not have mass spectrometers or other gamma radiation facilities. Hazardous wastes are mostly confined to the acid/alkali liquids coming from chemistry labs, which are diluted and thereafter passed through the general piped drains. Hence, plans have only started recently for safe disposal of wastes, recycle or reuse etc. Organic wastes, such as dry litter, shred leaves; kitchen wastes are being composted at residential level scales for use in gardens.

File Description	Documents
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Upload relevant supporting document	<a href="#">View File</a>
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**7.1.4 - Water conservation facilities available in the Institution:  
Rain water harvesting Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling Maintenance of water  
bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
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Upload relevant supporting document	<a href="#">View File</a>
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**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are  
as follows:**

- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

**B. Any 3 of the above**

File Description	Documents
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Upload relevant supporting document	<a href="#">View File</a>
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**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the  
environment and harness energy are confirmed through the  
following:**

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions/awards
- 5. Beyond the campus environmental promotional activities

**C. Any 2 of the above**

File Description	Documents
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Upload relevant supporting document

[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description

Documents

Upload relevant supporting document

[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)

The institute in its vision, mission and policy adopts equal and equitable education to all and the upliftment of the underprivileged. In this endeavor, we have a fee structure which is one of the lowest in any university system for a top quality education. All our faculty and non-teaching positions are filled as per reservation under various categories. The physically disabled and visually challenged faculty and non-teaching employees and students are accommodated with utmost care and respect. The Centre for inclusivity and facilitation of physical challenged persons is very active and recommends various methodologies and facilitation, which is headed by a Faculty member with office staff. We allow scribes for physically challenged students during examinations whenever it is requested. We observe all national and international days such as International Day of physically challenged persons, Women's Day, Teachers' Day, Science Day, Constitution Day, Vigilance Awareness Week, Environment Day, earth day, Yoga Day, Good Governance Day, Independence Day, Republic Day, Gandhi Jayanti, Ambedkar Jayanti and many others. In many such functions, we invite guests from various categories of society irrespective of religion, caste, creed or gender. We do not try to invoke any particular religion based prayers, but encourage and support all religious festivals. The Vice-Chancellors make it a point to wish everybody in the university and outside for any major religious festivals for peace and tranquility in humanity. Cultural festivals are organized as part of university festivals and also the tribal cultural festivals are often organized. During the Foundation Day, we honor and recognize outstanding persons and researchers working on tribal arts, culture and technology. We have a South Odisha Cultural Center which houses many ancient manuscripts and artifacts. The linguistics department takes projects on endangered languages and documents the history and evolution of languages and tribes. There is a Chair Professor in Telugu being established as Telugu is a minor and border language used frequently for communication between the States of Odisha and Andhra Pradesh.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:**

The constitution of India provides us with many prerogatives, but with responsibility. In addition to constitutional obligations, students are imparted with ethics and value system, to be upright, honest, hardworking and sincere in their attitude, studies and at work. Fellow feeling and national duties with patriotism are the virtues that the students are inculcated with by various programs, teaching-learning, eminent speakers talking, NSS and NCC activities. Reservation policies of the Government of India are strictly followed in admissions of SC/ST candidates. The SC/ST students, if they feel underprivileged at any time and require assistance, the University comes forward with extra classes, special job coaching, and extending Government assistance if any, in time. Fellowships for SC/ST students (RGNF) are processed very quickly and a faculty member is assigned to look after their fellowships and grants from time to time and submission of progress reports. A Professor-in-charge of SC/ST cell looks after welfare measures and we ensure that no kind of discrimination happens at any time. The Equal Opportunity cell of the University, which is headed by a teacher-in-charge, organizes seminars on a regular basis to create awareness among the students about their Rights and Privileges. Of the seven districts that come under the jurisdiction of Berhampur University, as many as six have more than 50% SC/ST/SEBC population. This is also the region with one of the highest numbers of physically challenged persons. Poverty and physical challenge are two sides of the same coin most of the times. The Gross Enrolment Ratio (GER) is as low as 8.5% in this region. We are committed to improve GER by encouraging and meeting parents especially of girl students and poor students in rural and tribal areas to study to make a better life for themselves and their family. We aim to focus our attention on improving education levels of women, persons with varied disabilities, and economically weaker sections. We realize the importance of creativity, innovativeness, scientific temper and self-reliance as important tools of knowledge and wealth generation. The university does provide an intellectual and vibrant ambience for being creative and innovative. Machine and tool workshops, interaction with primary skill development institutes such as ITIs, venture capital institutes etc. are some of the schemes that are followed. Although the university is not altogether technical in nature like the IITs, we do inculcate scientific values and culture through open debates, discussions, collaboration, joint projects and supervision etc.

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**

All of the above

professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

File Description

Documents

Upload relevant supporting document

[View File](#)

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The university celebrates Foundation Day on 2nd January every year to commemorate its establishment on 2nd January 1967 from a two-room rented building. Today it has a sprawling 250+ acre campus with 25+ departments and 175+ affiliated colleges with more than 1 lac students enrolled at any time overall. Hence, the Foundation Day is celebrated with much reverence and gaiety. We honor celebrated and accomplished persons in arts, culture, theatre, drama, tribal and social development, distinguished alumnus, distinguished teachers and non-teaching employees and meritorious students every year with medals. Similarly, University Convocation is held regularly for degree recipients and eminent citizens are honored with honorary DSc, DLitt etc. The entire region looks forward to these celebration days. It encourages the youth to study at Berhampur University and to achieve their ambitions. In addition, inter college and inter-university athletics, sports and games, and cultural and literary festivals are also held at the university and in all the affiliated colleges. All the departments also celebrate annual days, alumni days, and other national and international days related to their subject specialization, where eminent persons from universities, industries and public and social work deliver talks. All national and international days such as Science Day, Constitutional day, International Day of Persons with Disabilities, Women's Day, Teachers' Day are celebrated centrally where students, teachers and other employees of the university take part with interest. The cultural festivals are much sought after events where almost all students participate as artists, cultural ambassadors, organizers, participants, audience etc. The entire university gets a festive look with light, sound and comraderie. University cultural council is filled with activities and the university calendar marks these days as important part of the university culture. We invite other university/college cultural groups and also participate ourselves elsewhere. A mini 'India' is clearly visible in those days in the campus.

File Description

Documents

Upload relevant supporting document

[View File](#)

### 7.2 - Best Practices

#### 7.2.1 - Describe one best practice successfully implemented by the Institution as per NAAC format provided in the Manual

1. Cleaning of local beach and keeping it plastic free for turtle egg nesting and bringing awareness to



villagers on turtle egg nesting,

2. Creating library facility for visually challenged persons and to create a centre for disability studies, as the district is among the highest number of physically and mentally challenged persons.

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

We have some very specialized and pioneering departments such as, mass communication and journalism, industrial relations and personnel management, marine science, computer and electronic science, law, home science etc., in addition to almost all departments of arts, science and commerce. It has fulfilled the aspirations of the largely agrarian, tribal and business oriented people around and beyond and catered to their higher education needs well over five decades. The university has 175+ affiliated colleges with it, many in remote tribal areas, for whom the University, mentors, and guides on teaching-learning methods, examinations, results declaration, improving the college accreditation process etc. A committee of faculty members and Administrative staff of University visit various colleges related to affiliation process and post-affiliation implementation.

#### 7.3.2 - Plan of action for the next academic year

1. The university is working with the Forest department to establish a "Nagar Vatika" inside the campus as an attempt to create an eco-friendly ambience.
2. Complete the construction works which are in progress and reorganize the departments to meet the growing requirements of the post graduate departments, in terms of classrooms, laboratories, office space, hostels, sports facilities, and other amenities.
3. Establish 4 new departments, namely, Biotechnology, Library Information Science, Tourism & Travel Management, and Environment Studies to offer Master degree courses with an intake of 30 students for each of the courses.
4. Explore opportunities for interdisciplinary research.
5. Faculty members are being encouraged to get funding projects relevant to the societal needs of the locality, especially the rural community.