

**Proceedings of the Meeting of the Internal Quality Assurance Cell (IQAC)
held online on 24th June 2021 at 12 O'clock**

Members present:

1. The Vice Chancellor, Berhampur University – **Chairman**
2. The Registrar, Berhampur University
3. The Controller of Examination, Berhampur University
4. Prof. Arundhati Rath, Dept. of Home Science
5. Prof. Pratap Kumar Mohanty, Dept. of Marine Sciences
6. Prof. Sukanta Kumar Tripathy, Dept. of Physics
7. Prof. Prasana Kumar Swain, Dept. of Odia
8. Prof. Sudhakar Patra, Dept. of Economics
9. Dr. Druba Charan Panda, Dept. of Electronic Science
10. Dr. Tapan Kumar Barik, Dept. of Zoology
11. Dr. Balabhadra Tripathy, Dept. of English
12. Prof. Prakash Ch. Mishra, Former Professor & President, Alumni Association, BU
13. Dr. Ambika Prasad Nanda, Head CSR, Odisha, TATA Steel
14. Prof. Manas Ranjan Patra, Dept. of Computer Science – **Director, IQAC**

Business Transacted:

The meeting was conducted in virtual mode with some members present physically in the Syndicate hall, and others joined online because of the lockdown imposed due to the pandemic.

1. The meeting began with an opening remark by the Vice Chancellor who also emphasized on the preparedness required for the NAAC accreditation process.
2. The Director, IQAC presented the Action Taken Report, and also put forth some future plan of actions to improve the quality of research and teaching-learning activities in the University.
3. Prof. Sudhakar Patra gave a presentation on the steps to be followed for the 3rd Cycle NAAC Accreditation Process.
4. Prof. Pratap K Mohanty shared his experience and lessons learnt during the 2nd Cycle NAAC Accreditation, and highlighted on the activities to be undertaken in the coming days
5. This was followed by exhaustive discussion to ensure quality in academics, research, and various functional areas of the University. The external member Dr. Ambika Prasad Nanda focused on industry collaboration and employability of students. Prof. Prakash Ch. Mishra suggested to augment for water harvesting and tree plantation.

Prakash Chandan Mishra
24/06/2021

Manas Ranjan Patra
24/06/2021

Sudhakar Patra
Pratap K Mohanty
Ambika Prasad Nanda

6. After threadbare discussion, the committee resolved the following:

- i) The Action Taken Report presented by the Director, IQAC was discussed and approved by the members.
- ii) Steps be initiated to prepare the AQAR for the period 2020-21 and be submitted within the stipulated time.
- iii) The 3rd Cycle of NAAC accreditation process has been delayed due to the pandemic, frequent lockdowns, and other institutional factors. Now, that the situation seems to be improving, the accreditation process be initiated.
- iv) Steps be taken to prepare & submit the IIQA (Institutional Information for Quality Assessment) before 24th August 2021 along with the requisite fee.
- v) Initiate preparation of the SSR (Self-Study Report) and keep it ready so that it can be submitted within 45 days of the approval of the IIQA.
- vi) In order to encourage interdisciplinary research, it is proposed to introduce lecture series by the internal faculty members as well as Professors/Researchers/Domain experts from other organizations under a program called "Know Your Colleagues' Research (KYCR)".
- vii) As online classes have become a necessity due to different unforeseen situations, the IT infrastructure and Internet connectivity to departments be strengthened, and provisions be made to subscribe to virtual platforms like Google Classroom/Cisco Webex/Zoom in order to facilitate blended mode of teaching.
- viii) Steps be initiated to publish the BU Research Journal and BU Annual Magazine by September 2021.
- ix) Director, Innovation & Incubation Centre to give a progress report on its activities, with regard to innovations and incubations, if any.
- x) The existing road side solar lights in the campus be made functional.
- xi) Solid waste and liquid waste management system to be improved.
- xii) Plantation activities to be undertaken during rainy season.
- xiii) Library automation work to be completed by September, 2021
- xiv) Roof top solar energy project to be initiated.
- xv) Healthcare facilities in the campus be enhanced

7. The meeting concluded with a formal vote of thanks to the Chair and to the members present for their active participation in the meeting.

Bakash chander Bhowm

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