



Berhampur University
Bhanja Bihar: Berhampur-7 (Ganjam), Odisha

No.2813/Exam.Conf.UG/BU/13

Date: 24/06/2013

OFFICE ORDER

In pursuance of Syndicate Resolution no.165 dated 28th May, 2013 the Vice-Chancellor has been pleased to allow the Centre Superintendents of +3 TDC University Examinations to submit Utilisation Certificate in the prescribed format enclosed, with regard to Centre Contingent Expenses of their respective College Centres in connection with the conduct of University Examinations. Further, the colleges may refund the balance amount to the University or claim the excess amount, as the case may be with in thirty days from the date of completion of the examination. The expenditure incurred in this regard shall be audited by the Local Fund Audit at the level of the respective colleges.

This will come into force with effect from +3 TDC Examinations, 2014.

By order

Encl: As above.

Sd/-

Controller of Examinations
Berhampur University

Memo No.2814/Exam.Conf.UG/BU/13

Date: 24/06/2013

Copy to:

1. The Principal(s) of all affiliated colleges of Berhampur University having +3 TDC Degree Courses for information and necessary action. They are requested to submit Utilisation Certificate as per prescribed proforma enclosed.
2. Dr. S.N.Tripathy (webmaster), P.G.Department of Computer Science, Berhampur University for information and necessary action. He is requested to upload the above Office Order in our University Website for benefit of the colleges.
3. The Comptroller of Finance, Berhampur University for information and necessary action.
4. Section Officer, Finance (Bill)/ Section Officer, Finance (Cash)/ Section Officer, Finance (Audit Cell) for information and necessary action.

Sd/-

Controller of Examinations

UTILISATION CERTIFICATE

This is to certify that:

1. An amount of Rs. _____ (Rupees _____ only) has been collected from the candidates of +3 1st/2nd/Final TDC Examination _____ (delete whichever is not applicable).
2. That the collected amount of Rs. _____/- has been utilised fully for conduct of the examination the details of which are given below.
3. That out of the amount of Rs. _____/- only an amount of Rs. _____/- has been utilised (the details/state of Accounts are given below) and the balance amount of Rs. _____/- is refunded to University Vide SBI Challan No./Bank Draft No. _____.
4. That an excess amount of Rs. _____/- has been utilised (the details are given below) for conduct of the examination. The different amount of Rs. _____/- may be sent to the college at the earliest.

COLLEGE SEAL

PRINCIPAL