

BERHAMPUR UNIVERSITY

Bhanja Bihar : Berhampur-760007(Odisha)

L. No. 8228 /Welfare/BU/2021

Date: 23/11/2021

QUOTATION CALL NOTICE

Sealed Quotations are invited for Event Management from the Authorized Firms having IT, PAN, Up to date GST registration and Experience. The details regarding terms and conditions specification of the above mentioned item can be obtained from University website www.bamu.nic.in. or from the Welfare Section, Berhampur University on any working day during the office hours on or before 15.12.2021.

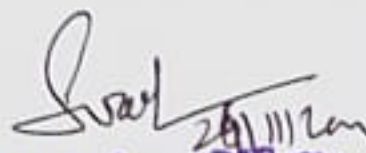
The sealed Quotations accompanied with valid documents and EMD of Rs.1,000/-(Rupees One Thousand) only in shape of SBI DD drawn in favour of Comptroller of Finance, Berhampur University payable at SBI, Bhanja Bihar(2107) should reach The Registrar, Berhampur University by Speed Post/Regd. Post on or before 15.12.2021 and Quotation will be opened on the same day at 4.00 P.M. Incomplete Quotation or received after due date and time will not be considered.

Terms/Conditions Details & Enclosures

01. Deposit of EMD Rs.1000/- only in the shape of SBI drawn in favour of the Comptroller of Finance, Berhampur University payable at SBI, Bhanja Bihar(2107).
02. The Firm should have 05(Five) years experience in this line
03. The firm shall quote the price per unit as per our specification including all taxes, Transportation etc.
04. The firm shall submit the quotation in the firms' pad in a closed envelope which should be superscribed at the right top corner with the Quotation Call Notice Number and Date.
05. Copy of IT, PAN card, and up to date GST clearance certificate along with performance certificate of the Firm should be enclosed with the Quotation paper.
06. Incomplete quotation in any respect is liable for rejection.
07. The University reserves all the rights to accept or reject any /all quotation in full or in part without assigning any reason thereof.


O.I.C. Welfare
Berhampur University
23/11/21

Sl.No.	ITEM	DETAILED SPECIFICATIONS
1	Videography	Full function coverage with one DVD
2	Photography	100 Photographs and 1 Album with Karisma
3	Gate near Function Site	Decorated Gate with Flex Banner
4	Stage	Both Side Walling, Red Carpet from Auditorium Gate to Stage, Blue Carpeting on the Stage, Big Flex in Auditorium, Site Coverage Stage Chairs, etc.
5	Flower Decoration	Stage and Gate
6	Flower Bouquets	1 No.s Big size and 10 small size
7	Water Bottle	One Cartoon for the Dias
8	Drinking Water for Audience Inside the Auditorium	Water Jars with Disposal Glass (Paper)
9	Sound and Light	Full Function Coverage
10	Generator Set	In Auditorium (Minimum backup 3 Hours)
11	Taxi for Guests	Innova/ Dzire
12	Building Lightings	Administrative Building, Auditorium and P.G. Departments
13	Lunch for Press, Media, Volunteers, Members of Different Committees, Police Officers etc	For 200 persons @ Rs.100/- (Onsite Catering)
14	Cultural Programme	Odissi Dance Group & Melody with renowned Odia Play back singer
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 Students Welfare Office
 Bhubaneswar University
 Bhubaneswar - 751 007