

Web Administrator



**BERHAMPUR UNIVERSITY**

**BHANJA BIHAR, BERHAMPUR-760007(GANJAM)**

No. 8080 /D&M(Gen)

Date 05/8/2023

**Tender Notice- Allotment of Shops in Market Complex**

Sealed tenders are invited from eligible and interested persons/parties for the allotment of shops in the Market Complexes of Berhampur University, Bhanja Bihar, Berhampur-760007 namely Anand Bazar and Deepa Market. Interested persons/parties are required to submit their application in the prescribed format after going through the Terms & Conditions (Available in the University Website-[buodisha.edu.in](http://buodisha.edu.in) → **Download Section**) along with the self-attested photocopy of the Voter ID/Aadhar Card/PAN card/Driving License within 15 (fifteen) days from date of publication of the Notice by registered post only. Interested persons/parties can submit application separately for more than one shop super-scribing the name of Market Complex along with shop number on the envelope and the highest bidder shall be considered for allotment. The University reserves the right to cancel any or all the tender applications without assigning any reason thereof.

The base price, location and specification details of the shops are as follows:

ANANAD BAZAR				
Sl. No.	Room Size (in ft.)	Monthly Rent	Sl. No. of Shops	Types of Shops allowed
1	10×12 ft.	Rs.1000/-	01 to 12	Grocery (02), Medicine(02), Vegetable Shop(02), Office Stationary (02), Tea Stalls (02), Photo copy/ Internet cafe (02)
DEEPA MARKET				
1.	10×12 ft.	Rs.1000/-	01 to 04 Facing to the main road	Office Stationary (02), Medicine(02)
2.	12×14 ft.	Rs.1200/-	01 to 04 Back side of the market complex	Grocery (02), Photo copy/Internet cafe (02)
3.	6.6×5.6 ft.	Rs.500/-	01 to 04 Facing towards Bhanja Aahar	Tea Stalls (02), Vegetable Shop(02)

By order of the Vice-Chancellor,

05-08-2023  
Registrar

Date 05/8/2023

Memo No. 8081 (6) /D&M(Gen)

Copy to the:



1. Security Officer, BU for information and necessary action.
- ✓ 2. Web Administrator, BU for information and necessary action. He is required to upload the Tender Notice along with the terms and conditions and prescribe format for submitting application in the University Website for wider circulation.
3. OIC, Syndicate, BU for information and necessary action. He is requested to publish the Tender Notice in one English Times of India and one Odia daily Prameya at I&PR rate.
4. OIC (Works), BU for information and necessary action.
5. Campus Supervisor, BU for information and necessary action.
6. OIC to the Vice-Chancellor for kind information of the Vice Chancellor.

05-08-2023  
Registrar



## TERMS & CONDITIONS

1. Half-yearly rent (i.e. January and June each year) amount to be deposited in advance by the allottees of the rooms through Challan deposit in the SBI, Bhanja Bihar and to submit the Challan copy to the Campus Supervisor, BU with proper receipt.
2. Security deposit is fixed at Rs.15,000/- (Rupees fifteen thousand) only.
3. License fee shall be enhanced on yearly basis @5 (five) % of the prevailing price.
4. University reserve the right to cancel the allotment, in case the allottee fails to deposit rent on stipulated time.
5. Subletting the allotted shop is strictly prohibited. If found, allotment will be cancelled without any correspondence.
6. No open Space Business shall be allowed inside campus.
7. Modification/alternation/extension in manner of the Physical Structure of the shop is strictly not permissible. If found, allotment shall be cancelled without any correspondence and the security deposit shall be forfeited forthwith.
8. Electricity connection is to be taken by the allottees at their own cost from TPSODL and they are liable and responsible for clearing the electricity bill.
9. Water consumption charges as per rule need to be deposited to the University through SBI Challan deposit in the Bhanja Bihar Branch and to submit the Challan copy to the Campus Supervisor, BU with proper receipt.
10. Allottees are required to maintain proper sanitation by placing two dustbins (Green-wet waste and Blue-Dry waste) and keep the surrounding clean at least up to 5 meters from the shop.
11. Physical verification/inspection can be conducted by the University at any time without any intimation.
12. Selling of Pan/Bidi/Cigar, any form of tobacco, tobacco related products and liquor and liquor related items are strictly prohibited. Failing which, fine of Rs.2,000/- (Rupees two thousand) only will be imposed on the first time offender and if found again, allotment will be cancelled immediately and the security deposit shall be forfeited forthwith.
13. The Selected allottees have to sign an agreement in Rs.10 non-judiciary stamp paper at the time of allotment. Initially the allotment shall be for a period of 11 months and can be renewed for another term at a time to maximum period of three terms and that is subject to successful performance of the allottees.
14. Refund is not permissible in case an allottee desires to vacate the space within six months of allotment.
15. University has the sole right to cancel the lease at any time.

  
25.08.2023  
Registrar  


**APPLICATION FOR ALLOTMENT OF SHOPS IN MARKET COMPLEX OF  
BERHAMPUR UNIVERSITY**

1. Applicant Name:

2. Applicant's Father's/Husband's Name:

3. Age:

4. Gender (Male/Female/Others):

5. Address:

6. Mobile No:

7. Details of the Present Business:

8. Whether, conducted business in the Market Complex at BU earlier? (Yes/ No)

9. Whether, evicted from the shop in the Market Complex at BU earlier? (Yes/ No)

10. Type of Business (as mentioned in the Notice) to be mentioned:

**Enclosures:**

**Identity and address proof**

Paste a recent  
passport size  
photograph

**Signature of the Applicant**

Date:

Place:

          
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