



**BERHAMPUR UNIVERSITY**  
BHANJA BIHAR: BERHAMPUR-760007, ODISHA

\*\*\*  
**MINUTES OF THE MEETING OF THE SYNDICATE HELD AT 12.00 NOON  
ON 30.12.2019 IN THE SYNDICATE HALL OF BERHAMPUR UNIVERSITY**

---

**Members Present:**

1. Prof. Govind J. Chakrapani  
Vice-Chancellor, Berhampur University ... In the Chair
2. Prof. (Mrs.) Arundhati Rath  
Chairperson, P.G. Council, Berhampur University ... Member
3. Prof. R.M. Tripathy  
Principal, MKCG Medical College, Berhampur ... Member
4. Prof. S.N. Pathi  
P.G. Department of Business Admn., Berhampur University ... Member
5. Dr. Bamadebo Mishra  
Principal, Gunupur College, Gunupur ... Member
6. Sri Sarat Chandra Behera  
Principal, Adivasi College, Balliguda ... Member
7. Sri Ranjan Kumar Biswal, OAS (S)  
Registrar, Berhampur University ... Secretary

313. Confirmed the Resolutions taken by the Syndicate in its meeting held on 30.11.2019.
314. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs. 10,00,000/- (Rupees Ten Lakh) only to meet the day-to-day expenses of the Office of the P.G. Council, Berhampur University (**Action: Chairperson, P.G. Council**).
315. Considered adopting the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 for appointment and promotion of teachers under CAS in Berhampur University.

**Resolution: Adopted (Action: Administration-I (TE) Section)**

316. Considered the joint representation of 09 DWW/Consolidated workers requesting to allow them consolidated amount of Rs. 13,271/- per month w.e.f. 01.04.2019 as that the University has allowed wages @ Rs. 436.30 per day being the highly skilled wage of Daily Wage Workers w.e.f.01.04.2019 as per Government of Odisha vide Notification No. 4820/LC dated 27.5.2019, which has been approved by the Syndicate vide its Resolution No.234 dated 30.10.2019 and notified vide office order No. 8036/Admn-III (NT) dated 4.11.2019.

**Resolution: Approved (Action: Administration-III (NT) Section).**

*[Signature]*  
30.12.19




317. Considered the implementation of revision of minimum rates of wages of the Daily Wage Workers with effect from 01.10.2019 as per Letter No.11688/LC dated 07.11.2019 of Labour & and ESI Department Government of Odisha as follows:

Category	With effect from 01.10.2019
Un-skilled	Rs. 298/-
Semi-skilled	Rs. 338/-
Skilled	Rs. 388/-
Highly skilled	Rs. 448/-

**Resolution: To be implemented (Action: Administration-III (NT) Section).**

318. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.9,83,601/-(Rupees Nine Lakhs Eighty Three Thousand Six Hundred One) only for "Construction of R.C.C work in Drain at Dhanei, Chilika Back side and Main Drain of Ladies Hostels to Police Barrack at Berhampur University for the year 2019-20" (Action: Development and Maintenance (Civil) Section).
319. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs. 3,90,222/- (Rupees Three Lakhs Ninety Thousand Two Hundred Twenty Two) only for "Repair and Renovation of Main Pump in the Campus of Berhampur University at Bhanja Bihar and Cleaning the 400 gln Main Water Sump Berhampur University for the year 2019-20" (Action: Development and Maintenance (Civil) Section).
320. Ratified the action taken by the Vice-Chancellor in according Administrative approval for Rs. 6,20,150/- (Rupees six lakhs twenty thousand one hundred fifty) only for "Repair and Renovation of old Vice-Chancellor's Residence and Compound Wall at Berhampur University for the year 2019-20". After the Vice-Chancellor shifts to the old VC's residence, the new VC Residence shall be converted to Chairman, P.G. Council Office (Action: Development and Maintenance (Civil) Section).
321. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.3,51,721/- (Rupees Three Lakhs Fifty One Thousand Seven Hundred Twenty One) only for "Roof tiling of V.V.I.P. Room at Guest House of Berhampur University for the year 2019-20" (Action: Development and Maintenance (Civil) Section).
322. Ratified the action taken by the Vice-Chancellor in approving the payment of remuneration to Sri P.K. Nayak, K.P.O. @ Re. 01/- per each certificate towards data processing and pre-printing works of Certificates. Since examination personnel need to work on urgent basis during off days, a token amount not exceeding Rs. 500/- per month and Rs. 300/- per month respectively to Group-C and Group-D employees in the Examination Section be sanctioned on recommendation of the Controller of Examinations to meet travel expenses and towards tea/coffee during work. (Action: Controller of Examinations).
323. Considered the Proceedings of the Finance Committee Meeting held on 13.12.2019 at 11.30 AM along with the Revised Estimate for 2019-20 and Budget Provision for 2020-21 and Annual Accounts for the year 2018-19.

**Resolution: Approved (Action: Comptroller of Finance/Finance Bill Section).**

  
30.12.19



324. Ratified the action taken by the Vice-Chancellor in approving the enhanced rate of deer feed from Rs. 2,329/- per Qtl. To Rs. 2,411/- per Qtl. with effect from 18.10.2019 (Action: Head, Department of Zoology).
325. Ratified the action taken by the Vice-Chancellor for publication of different P.G. Examinations CBCS 3<sup>rd</sup> Semester Examination December, 2018 (Action: Examination (Conf-IV) (PG) Section).

Sl. No.	Name of the Examination	Examination Held	Notification	
			No.	Date
1.	Botany	December, 2018	2320	29.6.2019
2.	Chemistry	-do-	2811	30.7.2019
3.	Computer Science	-do-	3797	21.10.2019
4.	Commerce(M.Com)	-do-	1625	9.5.2019
5.	Economics	-do-	2287	26.6.2019
6.	English	-do-	1890	1.6.2019
7.	History	-do-	2250	24.6.2019
8.	Home Science	-do-	2970	8.8.2019
9.	J & M.C	-do-	2285	26.6.2019
10.	Mathematics	-do-	2289	26.6.2019
11.	Marine Sciences (MB/OC)	-do-	2976 2974	08.08.2019 08.08.2019
12.	Odia	-do-	2972	08.08.2019
13.	Political Science	-do-	2491	08.07.2019
14.	Physics	-do-	2362	01.07.2019
15.	E.L.S.C.	-do-	2760	27.7.2019
16.	Rural Management	-do-	3696	04.10.2019
17.	Life Science	-do-	2536	13.7.2019
18.	Linguistics	-do-	3174	24.8.2019
19.	MBA(FM)	-do-	2696	23.7.2019
20.	Zoology	-do-	1694	17.5.2019

326. Ratified the action taken by the Vice-Chancellor for publication of 4<sup>th</sup> Semester M.A/M.Sc./M.Com. and other Examinations held during April – May, 2019 (Action: Examination(Conf-IV)(PG) Section).

Sl. No.	Name of the Examination	Examination Held	Notification	
			No.	Date
1.	Botany	May, 2019	2561	17.7.2019
2.	Commerce	-do-	2248	24.6.2019
3.	Computer Science	-do-	3881	25.10.2019
4.	Chemistry	-do-	2978	8.8.2019
5.	Economics	-do-	2495	8.7.2019
6.	English	-do-	2565	17.7.2019
7.	Electronic Science	-do-	3359	7.9.2019
8.	History	-do-	2563	17.7.2019
9.	Home Science	-do-	3589	27.9.2019

*Approved*  
30.12.19



10.	J & M.C	-do-	3739	17.10.2019
11.	Life Science	-do-	3432	12.9.2019
12.	Linguistics	-do-	3655	30.9.2019
13.	Mathematics	-do-	3428	12.9.2019
14.	MBA (FM)	-do-	2762	27.7.2019
15.	Marine Sciences (MB/OC)	-do-	3426	12.9.2019
16.	Odia	-do-	3288	31.8.2019
17.	Physics	-do-	2980	8.8.2019
18.	Political Science	-do-	3286	31.8.2019
19.	Zoology	-do-	2534	13.7.2019
20.	Rural Management	-do-	3969	29.10.2019

327. Considered the recommendations of the Local Inquiry Report in respect of Rajiv Memorial Institute of Technology, Berhampur, Ganjam for grant of the following Affiliation as detailed below:

Sl. No.	Course with intake	Session	Type of Affiliation
1.	BCA-120 seats and BES-60 seats	2014-15	Permanent Affiliation

**Resolution:** The college be granted affiliation as per the recommendation of the LEC (Action: Academic-I Section).

328. Considered the recommendations of the Local Inquiry Report in respect of Koraput B.Sc. Nursing College, At/PO: Janiguda, Dist: Koraput for grant of the following Affiliation as detailed below:

Sl. No.	Course with intake	Session	Type of Affiliation
1.	Basic B. Sc. (Nursing)-30 seats	2018-19	1 <sup>st</sup> Provisional Affiliation

**Resolution:** The college be granted affiliation as per the recommendation of the LEC (Action: Academic-I Section).

329. Considered grant of the following Affiliation dispensing with Local Enquiry under Statute-180 of OUFs 1990 in favour of Mahamayee Mahila Mahavidyalaya, Berhampur, Dist: Ganjam:

Sl. No.	Course with intake	Session	Type of Affiliation
1.	+3 Arts increase seats from 192 to 320 with Hons, in History, Political Science, Education & Home Science from 16 to 64 seats each, English and Economics-8 to 16 seats each, Odia 16 to 32 seats	2018-19	Further Provisional Affiliation
2.	+3 Science increase of seats from 128 to 256 with Hons, in Chemistry, Botany, Zoology from 08 to 64 seats each, Physics 08 to 56 & Math 08 seats	2018-19	Further Provisional Affiliation
3.	+3 Commerce increase of seats from 32 to 128 with Hons, in Commerce 128 seats	2018-19	Further Provisional Affiliation

**Resolution:** The college be granted affiliation as detailed above (Action: Academic-I Section).

*Y. Prasad*  
30.12.19



330. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.9,84,524/- (Rupees Nine Lakh Eighty Four Thousand Five Hundred Twenty Four) only for "Sinking of 125mm x 100 mm dia. Bore well with fixing IIM II hand Pump at Bore Well = 10 Nos. at different places of Berhampur University Campus and repair and renovation of Hand Pump Tube Well with fixing IIM II hand Pump at Bore Well at Berhampur University Campus (Action: Development and Maintenance (PH) Section).
331. Ratified the action taken by the Vice-Chancellor for according Administrative Approval for Rs.3,01,420/-(Rupees Three Lakhs One Thousand Four Hundred and Twenty) only towards procurement of 2,00,000 Nos. of Blank Practical Answer Books @ Rs. 1,507.10 per thousand from OSBTBPP, Department of Higher Education, Government of Odisha, Bhubaneswar (Action: Purchase Section).
332. Ratified the action taken by the Vice-Chancellor in approving the Proceeding of the Purchase Committee held on dated 12.12.2019 for procurement and printing of New Year Diaries for the year 2020. A New Year (2020) Calendar of the University with artifacts of Dakhina Odisha as theme may also be published and circulated. (Action: Purchase Section).
333. Considered according approval for online submission of AQAR for the year 2018-19 (1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019).

Resolution: Approved (Action: Director, Internal Quality Assurance Cell (IQAC))

334. Considered allowing all service benefits in favour of Sri Sankar Majhi, Senior Assistant and Sri S.C. Panda, Senior Assistant as they have been acquitted by the Hon'ble Court.

Resolution: Both Sri Sankar Majhi and Sri Subas Chandra Panda, Senior Assistants of the University have been acquitted by the Hon'ble Court of SDJM, Malkangiri on PS Case No. 160 dated 4.7.2013 verifying the same as "mistake of facts" and exonerated from charges, if any, pending against them.

It is resolved that the period of suspension/absence period of Sri Majhi from duty be treated as 'on duty' and the period be treated as Commuted Leave on medical ground in case of Sri Panda respectively. Both Sri Majhi and Sri Panda shall be entitled for all service benefits with full pay and other admissible allowances as per rules. (Action: Adm-II (NT)).

335. Noted the appointment of two Assistant Librarians as per the recommendations of the Selection Committee held on 20.12.2019.

336. Considered appointment of Khansama for the University Guest House.

Resolution: Sri Simanchal Sahu, Khansama (Retd.), who is engaged on consolidated remuneration after retirement is unable to discharge his duties properly due to ill health and hence, be disengaged w.e.f. 31<sup>st</sup> December 2019.

Further resolved that until receipt of clearance from the Office of the Hon'ble Chancellor for filling-up of the post, a Cook be engaged in the guest house on a consolidated remuneration of Rs. 9,000/- (Rupees nine thousand only) per month from funds of the own sources of University (Action: Adm-II (NT)).

*[Signature]*  
30.12.19



337. Considered the recommendations of the Selection Committee held on 28.12.2019 in case of Dr. Sadananda Naik, Associate Professor in Odia for promotion to the post of Professor under Career Advancement Scheme of the UGC.
- Resolution: This is approved. The Office of the Chancellor be moved for according approval of the Hon'ble Chancellor for issue of the promotion order (Action: Adm-I (TE)).**
338. Considered inviting online applications for the Faculty Recruitment through NIC, similar to 2017.
- Resolution: This is approved (Action: Adm-I (TE)).**
339. Considered sanction of House Rent Allowance in favour of Dr. Itishree Gita Kumari, Assistant Professor in IR & PM, Berhampur University
- Resolution: This is allowed and HRA be released with effect from the month of January 2020 (Action: Adm-I (TE)).**
340. Considered re-entrusting the construction work of Non-Teaching Staff Quarters to CPWD in modification of Syndicate Resolution No. 265 (i) dated 30.10.2019 as the PWD did not show much interest. PWD also needs to refund our earlier funds lying with them. The CPWD shall have to complete all unfinished works also in time.
- Resolution: This is approved (Action: D&M (General)).**
341. Considered relaying campus roads (total approximately 5 km.), which are already a decade old and are in a very bad condition
- Resolution: This is approved. Further arising out of discussion it is resolved that a candidate having B.Tech. (Civil) Degree be engaged for a period of one month on a consolidated remuneration of Rs. 9,000/- (Rupees nine thousand only) per month, from funds of University, to prepare Estimates for different Repair/Renovation works to be undertaken by the University. On satisfactory performance, the candidate may be given further extension from time to time until the Junior Engineer/Assistant Engineer (Civil) is posted on deputation by Government (Action: D&M (General)).**
342. Considered undertaking different repair/renovation works in the office rooms in the entire campus as these are in a dilapidated condition with imminent danger of injury to employees. Also to undertake grading of roofs of Auditorium and Administrative Building, Department Buildings, Hostels, etc. to stop water leakage. All these need to be done much before the onset of rainy season.
- Resolution: This is approved (Action: D&M (General)).**
343. Considered purchasing different items required for providing proper office space, computers/printers/photocopiers, furniture with cubicle spaces, proper lighting, Air-Conditioners, purified water and other such basic working facilities
- Resolution: This is approved (Action: Purchase).**
344. Considered disposing all obsolete and unnecessary items and records piled in the corridors and other places by way of auction sale to maintain cleanliness and safety from fire and other hazards
- Resolution: This is approved (Action: Store).**
345. Considered increasing the number of Sweepers to twenty through outsource.
- Resolution: This is approved (Action: Campus Administration).**

*Normal*  
30.12.19



346. Considered going for Annual Maintenance Contract of all the Gym equipment for repair/proper maintenance as many of these expensive Gym equipment located in Sports Council, hostels and other places are damaged and are under- and unutilised.

**Resolution: This is approved (Action: Sports Council).**

347. Considered shifting of the Office of the Vice-Chancellor [Office Chamber of the Vice-Chancellor and the Vice-Chancellor's Secretariat] to the rooms presently allotted to the IQAC and New Syndicate Hall in the ground floor of the Administrative Building as has been planned previously. The New Syndicate Hall, which is underutilised, shall house the VC Office and a Syndicate Meeting room and the present IQAC room shall house the VC Secretariat. Consequently, the present VC Office shall become the new office of the Registrar, etc. Further, other offices (including IQAC) shall be relocated as per better space management and occupancy of vacant rooms.

**Resolution: This is approved. All necessary repair/renovation/alteration works be undertaken on priority basis (Action: VC Secretariat/D&M (Gen.)).**

348. Considered the following items in connection with Examination Wing:

- i) The Examination Section needs to conduct all examinations in time and fairly and declare results and issue certificates in a very timely manner;
- ii) To urgently work on NAD (MHRD-UGC) for upload of certificates and transcripts, question bank platform, digital evaluation, etc.
- iii) Tabulation Data Record and Certificates, if any, lost due to fire accident, may be obtained from colleges and other sources on a priority basis, and also retrieved by scanning from the burnt room;
- iv) To create a Strong Room/Record Room;
- v) There are reports of increasing incidences of malpractices during examination and valuation. All teachers related to conduct and valuation of examinations in the P.G. Departments of the University, Constituent College and all Affiliated Colleges are required to be more vigilant. Any untoward incident reported and proved shall have implication as deemed appropriate.

**Resolution: This is approved. (Action: Controller of Examinations)**

349. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs. 32,00,000/- (Rupees thirty two lakh) only for payment of TA/DA & Remuneration to the Examiner and Non-Teaching staff who were engaged in Central Valuation of +3 Fourth Semester (Arts, Science & Commerce) Examinations, 2019 in Berhampur University (Zone-1): Rs.11,00,000/-, K.S.U.B. College, Bhanjanagar (Zone-2): Rs.10,00,000/- and V. Dev (Autonomous) College, Jeypore (Zone-3): Rs.11,00,000/- (Action: Examination Confidential U.G. Section).

350. Considered according Administrative Approval for Rs. 15,04,500/- (Rupees fifteen lakh four thousand five hundred only) in favour of Dr. Bibhuti Bhusan Parida, Asst. Professor in Chemistry and PI of SERB-SRG Project as an advance to carry out the project work.

**Resolution: This is approved. (Action: P&R Section).**

*Upmal*  
30.12.19



351. Considered payment of Rs. 53,90,879/- (Rupees fifty three lakh ninety thousand eight hundred seventy nine only) to the retired and legal heirs of the deceased employees of Berhampur University from April 2018 to February 2019 towards GPF balance interest accrued up to the financial year 2017-18.

**Resolution: This is approved. (Action: Finance (PF) Section).**

352. Any other items:


- (i) On behalf of the University, the Vice-Chancellor wishes all Syndicate Members a very happy new year 2020 and invited all to the 54<sup>th</sup> Foundation Day Celebration of the University on 2<sup>nd</sup> January 2020. Arising out of this, it was decided that the Vice Chancellor may approve the taxi travel payment as per actuals to all specially invited distinguished dignitaries/award winners on the occasion.
- (ii) The Syndicate and the University gratefully acknowledges and appreciates the kind gesture of desire to donate 2 (two) computers to the Campus school by Sri Santosh Kumar Panigrahy, alumnus of Berhampur University (Physics, 1985), presently working as Regional Director of Gujarat, Reserve Bank of India.

The meeting ended with vote of thanks to and from the Chair.

Approved

Sd/- Prof. G.J. Chakrapani  
VICE-CHANCELLOR

Sd/- Shri R.K.Biswal  
REGISTRAR

  
30.12.19