



BERHAMPUR UNIVERSITY
BHANJA BIHAR: BERHAMPUR-760007(GANJAM) ODISHA

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**MINUTES OF THE MEETING OF THE SYNDICATE HELD AT 2.30 P.M. ON 17.03.2017 IN
THE SYNDICATE HALL OF BERHAMPUR UNIVERSITY**

Members Present:

1. Prof. Rajendra Prasad Das
Vice-Chancellor, Berhampur University ... In the Chair
2. Prof. Jayaram Pradhan
Chairman, P.G. Council, Berhampur University
3. Prof. Arun Kumar Dandapat
Principal, M.K.C.G. Medical College, Berhampur.
4. Prof. (Mrs.) Aparajita Chowdhury
P.G. Department of Home Science, Berhampur University
5. Prof. Prasanta Kumar Padhy
P.G. Department of Business Administration, Berhampur University
6. Dr. R.N. Mangual
Professor of Surgery, MKCG Medical College, Berhampur

Registrar
Berhampur University

111. Discussed and confirmed the Resolution taken by the Syndicate in its meeting held on 18.2.2017 except resolution No.79 where necessary clarification be obtained from the office of the Hon'ble Chancellor.
112. Considered for payment of honorarium of Rs.10,000/- (Rupees ten thousand) only to the dignitaries coming to Berhampur University to deliver address as Guest / Chief Guest on the Foundation Day/Convocation of the University.
Resolved that: An honorarium of Rs.10,000/- (Rupees ten thousand) only be paid to the dignitaries invited to Berhampur University to address as Guest/Chief Guest on the Foundation Day/Convocation of the University, with the prior approval of the Vice-Chancellor/Chancellor as applicable. Further resolved that necessary provisions be made in the budget for Foundation day/Convocation accordingly.
113. Considered the payment of actual expenses on TA & Conveyance Allowance to the dignitaries coming to Berhampur University as Guest / Chief Guest to deliver address on the Foundation Day/ convocation of the University.
Resolved that: The actual expenses towards T.A. and Conveyance allowances claimed by the Guest / Chief Guest invited to address Foundation Day/ Convocation of the University be paid with the approval of the Vice-Chancellor as Special Cases.
114. Ratified the action taken by the Vice-Chancellor in according administrative approval for Rs. 60.00 lakh (Rupees sixty lakh) only to meet the expenses of

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T.A/D.A and Remuneration of examiners and staff relating to the work of decentralised of valuation of answer script of +3 Examinations.

115. Ratified the action taken by the Vice-Chancellor for according Administrative Approval of Rs.2.00 lakhs (Rupees two lakhs) only towards payment of TA / DA/Remuneration & Contingency to the Berhampur University valuation Centre for Transitory TDC (Arts/Sc./Com.) Examinations, 2016.
116. Ratified the action taken by the Vice-Chancellor for award of Degree of Ph.D/D.Litt/D.Sc. in favour of 12 (twelve) candidates on the basis of the recommendations of the Board of Examiners duly constituted for adjudication of the thesis and viva-voce tests.

Further, ratified the action taken by the Vice-Chancellor in publishing the results of MBA Part-I and Part-II (DE Mode) examinations 2016.

117. Considered implementation of office automation works, such as, student Lifecycle Management and Employee Lifecycle Management through National Informatics Centre, Bhubaneswar and to accord Administrative Approval for Rs.34,36,675/- (Rupees thirty four lakh thirty six thousand six hundred seventy five) only.

Resolved that: Administrative Approval for Rs.34,36,675/- (Rupees thirty four lakh thirty six thousand six hundred seventy five) only be accorded towards implementation of office automation works, such as, student Lifecycle Management and Employee Lifecycle Management through National Informatics Centre, Bhubaneswar.

118. Ratified the action taken by the Vice-Chancellor in granting permission to issue Registration Numbers and to publish the results of those candidates who had appeared both General and Professional Examinations held till 2016 pending affiliation of the University basing on the Letter No.3101/HE dated 31.1.2017 of the Department of Higher Education, Government of Odisha subject to the condition that the college has obtained Government Recognition or Special Permission to appear the Examination and deposited the requisite affiliation fee.

In this connection it is Resolved that: The Director, Higher Education, Government of Odisha be requested to re-examine such letters forwarded to Berhampur University for consideration/implementation to ensure conformity with the Orissa Universities First Statute 1990 under intimation to the Hon'ble Chancellor.

119. Ratified the action taken by the Vice-Chancellor in appointing Prof. R.P.Mohapatra, Head, P.G.Department of Commerce as Dean of Faculty of Commerce & Management Studies.

In this connection it is Resolved that: The Hon'ble Chancellor be appraised and requested to kindly consider appointment of Dean of Faculty of Commerce & Management Studies alternatively between the Head of the Department of both Commerce & Management (Business Administration), by making necessary amendment/modification to the amended Statute vide Gazette Notification No.2045 dtd.31.10.2012. It may kindly be noted that for the last 20 years, the Dean of the Faculty of Commerce & Management Studies is confined to the Department of Commerce though the Department

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of Management (Business Administration) having many senior Professors serving in it have deprived of such assignment/ appointment.

120. Ratified the action taken by the Vice-Chancellor to issue No Objection Certificate in favour of Dr. (Smt.) Sandhyarani Das, Reader in Economics, Berhampur University for the purpose of obtaining Visa to visit Canada and America during the Summer Vacation.
121. The Syndicate recorded the clearance of the Government for filling up of vacant teaching posts received from the Joint Secretary, Department of Higher Education, Government of Odisha vide Letter No.HE-FE1B-POLICY-0002-2017-3029/HE dated 31.1.2017.
Resolved that: Steps be taken to fill up the vacant posts of teachers on the basis of the above letter.
122. Considered the proceedings of the committee constituted for finalization of the Gradation List of the teachers of Berhampur University.
Resolved that: The proceedings of the Committee be approved and the gradation list as Annexures- I, II, III, IV be uploaded to the University's website immediately. Further a notification be issued to all concerned to comply objections, if any, by 5th April, 2017 and that no third party objection shall be entertained.
123. Considered the enquiry reports of different committees.
Resolved that: The compiled confidential report placed by the Registrar be approved and action taken in this regard be recorded confidentially.
124. Considered payment of final pension and other pensionary benefits in favour of Dr. B.K.Sahu, Retired Professor of Marine Science, Berhampur University
Resolved that: This be deferred for discussion in the next meeting of the Syndicate.
125. Considered according administrative approval for Rs.6,45,661/- (Rupees Six Lakh Forty Five Thousand Six Hundred Sixty One) only towards payment Electrical Bill for the month of February 2017.
Resolved that: Administrative Approval for Rs. 6,45,661/- (Rupees Six Lakh Forty Five Thousand Six Hundred Sixty One) only be accorded towards payment Electrical Bill for the month of February 2017.
126. **Considered and approved** for transfer of Rs.21,00,00,000/- (Rupees Twenty one crore) only from the General Fund (Own Sources) to Corpus Fund of the University.
127. **Considered and approved** for fixing up of a Split Air Condition machine with accessories in the Gamma Chamber for smooth functioning of the Machine GC-5000 out of over-head charges of Rs.3,86,068/- (Rupees three lakh eighty-six thousand sixty eight) only available under the of Bhaba Atomic Research Centre Project of Dr.Brahma Bihari Panda, Retd. Professor of Botany of through Central purchase and to utilise the rest amount as per the decision of the Syndicate vide its Resolution No.80 dtd.18.02.2017.

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128. Ratified the action taken by the Vice-Chancellor in sanctioning Rs.7,50,000/- (Rupees seven lakh fifty thousand) only as second advance in favour of Dr. (Mrs.) Smita Sinha, P.G.Department of Linguistics and Principal Investigator, UGC Research Project entitled "Study and Research in Indigenous and endangered Languages in India during XII Plan Period" during 2016-17.
129. Considered the Proceedings of the UGC Committee Meeting held on 7th March 2017 in connection with Reallocation of Un-utilised Funds to be allocated to various Head(s)/ Priorities of XII Plan UGC Grants.
Resolved that: As per the views of the Comptroller of Finance, an amount of Rs. 3,11,60,000/- (Rupees Three Crores Eleven Lakhs Sixty Thousand) only be allocated for 'Construction and Renovation of Buildings & Campus Development' during XII Plan period. Since unutilized amount of Rs. 75,00,000/- (Rupees Seventy Five Lakhs) only is available under UGC XII Plan Grants, Administrative Approval for the rest amount i.e. Rs.2,36,60,000/- (Rupees two crore thirty six lakhs and sixty thousand) only be accorded by diverting the amount from other Heads of University's own source to be recouped after receipt of grants from UGC.
130. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.5,57,500/- (Rupees Five Lakh Fifty Seven Thousand Five Hundred) only towards payment of advance to M/S. S.B.Creations, Plot No.6, Chidananda Vihar, Kolathia Square, Near Andhra Bank, Khandagiri, Bhubaneswar-751030 for installation of Late Biju Patnaik Statue at Berhampur University Campus.
131. Ratified the action taken by the Vice-Chancellor in according administrative approval of Rs.2,66,495/- (Rupees Two Lakhs Sixty Six Thousand Four Hundred Ninety Five) only towards payment of remuneration bills to college staff to conduct practical contact programmes held in the year 2015-16.
132. Ratified the action taken by the Vice-Chancellor for sanction of Rs.7,24,000/- collection from the P.G. students under the Head "Academic & other fees (One time)" for the year 2016-17.
133. Ratified the action taken by the Vice-Chancellor for according Administrative Approval of Rs.2,92,950/- (Rupees Two lakhs ninety two thousand nine hundred fifty) only towards conveyance charges of buses for the P.G/M.Phil. and Self-Financing Courses of students of Berhampur University for the month of January, 2017.
134. Ratified the action taken by the Vice-Chancellor on 27.2.2017 in according Administrative Approval for Rs.6,00,000/- (Rupees six lakhs) only to purchase equipments for the department of Zoology allotted in 2nd phase vide letter No.646(80)/P&R dated 18.1.2017 under UGC XII Plan Grant for the financial year 2016-17.
135. Ratified the action taken by the Vice-Chancellor on 30.12.2016 in approving the proceedings of the purchase committee held on 23.12.2016 for purchase of Chemicals & Glassware for the Department of Zoology, Berhampur University for the year 2016-17.

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136. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.2,60,00,000/- (Rupees Two Crore sixty Lakh) only to place the fund with the C.P.W.D. for construction of Boundary wall and over Head Tank sanctioned by the Government of Odisha, Department of Higher Education vide sanction order No.HE-FEIA-PLAN-0001-2017 5065/HE dated 23.2.2017.
137. Ratified the action taken by the Vice-Chancellor for according administrative approval for Rs.6,85,000/- (Rupees six lakhs eighty five thousand) only on 1.11.2016 for procurement of Laboratory Equipments under XII Plan UGC Grant allocated to Department of Computer Science.
138. Ratified the action taken by the Vice-Chancellor for sanction of Rs.3,68,398/- (Rupees three lakhs sixty eight thousand and three hundred ninety eight) only on 10.2.2017 for procurement of Laboratory Equipments under XII Plan UGC Grant allocated to Department of Computer Science.
139. Ratified the action taken by the Vice-Chancellor in approving the Proceeding of the Purchase Committee held on 22.2.2017 in connection with procurement of Voltas make Water Cooler-cum-Purifier out of UGC XIIth Plan Grant.
140. Ratified the action taken by the Vice-Chancellor in approving the Proceeding of the Purchase Committee held on 02.3.2017 in connection with procurement of Gold Plated Medal in connection with 21st Convocation of Berhampur University.
141. Ratified the action taken by the Vice-Chancellor in approving the proceeding of the Negotiation Committee held on 23.2.2017 and 02.3.2017 in connection with negotiation of price for procuring Voltas make Water Cooler-cum-Purifier and Gold Plated Medal.
142. Considered according Administrative Approval for Rs.5,65,000/- (Rupees Five Lakhs and Sixty Five Thousand) only for the procurement of 5.7 KVA Inverter with Exide battery under XIIth Plan UGC Grant.
Resolved that: Administrative Approval be accorded for Rs. 5,65,000/- (Rupees Five Lakhs Sixty Five Thousand) only for procurement of 5.7 KVA Inverter with Exide battery by utilising the XIIth Plan UGC Grant.
143. Considered according Administrative Approval for Rs.4,89,737/- (Four lakh eighty nine thousand seven hundred thirty seven) only for the procurement of 25 numbers of C.C.T.V. Cameras for different hostels from the Odisha Small Industries Corporation Limited (Govt. of Odisha Undertaking), Cuttack.
Resolved that: Administrative Approval be accorded for Rs. 4,89,737/- (Four lakh eighty nine thousand seven hundred thirty seven) only for procurement and installation of 25 numbers of C.C.T.V. Cameras in different hostels, by the Odisha Small Industries Corporation Limited (Govt. of Odisha Undertaking), Cuttack.
144. Considered payment of remuneration of Rs.1000/- (Rupees one thousand) only to the Assistant who is dealing with Legal Matters of the Legal Section of Berhampur University.
Resolved that: An amount of Rs.1000/- (Rupees one thousand) only per month be allowed to the Legal Assistant as remuneration for shouldering

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additional responsibilities from the financial year 2016-17 i.e. w.e.f. 01.04.2016.

145. Considered and approved for sanction of Rs.6,00,000/- (Rupees Six Lakh) only out of total amount Rs.24,00,000/- allocated to P.G. Department of Botany vide Letter No.466(8)/P&R/IV dated 18.1.2017 to purchase different equipments under UGC-12th Plan equipment grants and said amount be utilized before 31st March, 2017.
146. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.6,94,158/- (Rupees Six Lakh Ninety Four Thousand One Hundred Fifty Eight) only out of UGC XIIth Plan Grant 2012-2017 for procurement of Books & Journals, Equipments and repair of equipments of L.R.Law College, Berhampur.
147. Considered the remarks of the Vice-Chancellor as Accepting Authority in the PARs of 30 (thirty) teachers of the University for the academic year 2015-16, which were received beyond the stipulated date and non-submission of PARs of teachers during 2015-16.

Resolved that: The comments/ remarks of the Reporting/ Reviewing Authority be treated as the final remark of the Accepting Authority in case of the above teachers whose PARs were received beyond the stipulated date.

Further Resolved that:

- (i) The Heads/Coordinators/Directors be issued with PARs format before 15th May every year which are to be forwarded by them to the Chairman, P.G.Council before 15th June of the concerned year which are then to be forwarded by him to the Vice-Chancellor by 30th June for his acceptance, without fail.
- (ii) Necessary clarification with regard to timely submission of PARs of teachers and its submission/ acceptance by the Reviewing/Accepting Authority be obtained from G.A. Department as their L.No. 1199/PRO dtd 26.04.2006 seems to be is contradiction with OUFs 1990.
148. Considered the letter of Heads of Department of Anatomy, Biochemistry and Physiology of M.K.C.G. Medical College, Berhampur to provide accommodation to the external examiners for MBBS and MD/ MS Examinations.
- Resolved that:** The External Examiners of M.K.C.G.Medical College, Berhampur be provided accommodation in the University's Guest House on payment basis on official duty.

149. Considered to deposit an amount of Rs.1,03,05,769/- (Rupees one crore three lakhs five thousand seven hundred sixty nine) only for E.P.F. payment of D.W.W/NMRs of Berhampur University.

Resolved that: Rs.20.00 lakh (Rupees twenty lakh) only sanctioned by the Syndicate to deposit before the EPF authority be treated as the share of employees/employer in total. Further, since the said amount incurred is from the own sources of Berhampur University (i.e. public money), the said DWWs be asked to furnish an undertaking to the following:

- (a) Actual date of engagement of the DWW in Berhampur University.
- (b) Particulars of termination/disengagement of DWWs
- (c) Undertaking to the above effect by spouse/legal heir in case of DWWs diseased/expired.

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(d) Undertaking from the DWWs who have been regularised/appointed in the mean time in Berhampur University.

To the effect that they shall pay the amount due and refund the excess amount if any remitted by them in this regards.

150. Ratified the action taken by the Vice-Chancellor in approving the committee constituted for running the Central Mess for boarders of all Boys Hostels of Berhampur University.
151. Ratified the action taken by the Vice-Chancellor in according Administrative Approval for Rs.6,01,276/- (Rupees six lakhs one thousand two hundred seventy six) only towards procurement of equipments for the Department of Physics by utilizing the UGC XII Plan Grant.
152. Arising out of discussion it is resolved that Prof. P.K.Padhy, be appointed as a member of Examination Committee in place of Prof. (Mrs) A. Chowdhury, who is proceeding abroad, until further orders.
153. Arising out of discussion it is resolved that an imprest amount of Rs.10,000/- (Rupees ten thousand) only be sanctioned in favour of Section Officer, P.G.Central Office out of the P.G.Central Office Fund to meet the day to day expenses, and the said amount be utilized to meet the contingency expenditure towards different meetings conducted by the Chairman, P.G.Council on regular basis.
154. Discussed the representation of Sri Simanchal Sahu, Ex. Khansama who has been engaged in University's Guest House to enhance his remuneration, and resolved that his remuneration be enhanced from Rs.6000/- to Rs.7,000/- from the month of March, 2017.
155. Arising out of discussion the representation submitted by Prof. Jayram Pradhan, Chairman, P.G.Council pertaining to issue of No Objection for obtaining Visa from the competent authorities to visit abroad.
Resolved that: Prof. J.Pradhan, Chairman, P.G.Council be issued No Objection for obtaining the Visa.
156. Arising out of discussion, the registrar placed the matter in connection with vacation of quarters No.C/6 occupied by Prof. A.K.Panigrahy, Retired Professor of Botany. The Syndicate recorded its deep concern that Prof. Panigrahy has not vacated the said quarters despite several letters/reminders to vacate the same with payment of arrears (viz: licence fee, water charges, penalty etc.) till date. Hence it is resolved that steps be initiated to vacate the said quarters with the help of the District Administration and Law & Order authorities immediately. Further, the intimation to UGC on further continuation of Prof. A.K.Panigrahy as Professor Emeritus be made only after obtaining clearance from the Vice-Chancellor.

Sd/- R.P.Das
Vice-Chancellor

Sd/- R.Kerketta
Registrar

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